

SPALDING COMMUNITY SERVICES DISTRICT

BOARD OF DIRECTORS

MEETING AGENDA

JANUARY 20, 2023

3:00 PM

MEMBERS OF THE BOARD
MIKE ARNOLD, BOARD CHAIR
TED THOMAS, BOARD VICE CHAIR
LARRY DOSS, DIRECTOR
ED LAWSON, DIRECTOR
RON LOBUE, DIRECTOR



MEETING LOCATION
EAGLE LAKE COMMUNITY CENTER
502-907 MAHOGANY WAY, SUSANVILLE, CA 96130
530-825-3258

WELCOME TO THE SCSD BOARD MEETING - PLEASE SIGN IN

Welcome to the SCSD Board Meeting! Members of the public may provide public comment on any item on the Board's agenda, or on any item that is within the subject matter jurisdiction of this Board. Public comments are limited to five (5) minutes (unless the Chairman of the Board grants a longer period of time).

CALL TO ORDER

1. Certification of Appointment/Oath of Office and Election of Board Chair/Vice Chair

ROLL CALL

___ Mike Arnold ___ Randy Aubrey ___ Larry Doss
___ Ed Lawson ___ Ted Thomas

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENT - Members of the public may provide public comment on any item on the Board's agenda, or on any item that is within the subject matter jurisdiction of this Board. Public comments are limited to five (5) minutes (unless the Chairman of the Board grants a longer period of time).

4. APPROVAL OF THE AGENDA

5. APPROVAL OF MINUTES

A. Submitted for approval are the minutes from November 18, 2022 Board of Directors Meeting.
The Board of Directors did not meet in December, 2022

6. FIRE CHIEF REPORT TO BOARD

A. Purchase of Water Truck/Tender

7. GENERAL MANAGER REPORT TO BOARD

- A. November & December 2022 Financial Reports - December transfer from Sewer to Fire of \$70,000 from PG&E Settlement – Transfer should be allocated to specific expenses.

8. SEWER DEPARTMENT REPORT

- A. See attached report

9. BOARD MEMBER REPORTS / BOARD MEMBER COMMENTS

10. NEW BUSINESS

- A. Resolution 2023-02 to Rescind Resolution 2022-07 and amend the 2022/2023 Fire Department Budget, adding \$70,000

11. CONTINUING BUSINESS

- A. SCSD Sewer Rate Study from NorthStar – Email from Attorney
- B. Update on Marina “Dredging” Permits/Project
- C. SSMP Update – Email from CA Rural Water Association

12. ADJOURN

NEXT REGULAR MEETING IS SCHEDULED FOR FEBRUARY 17, 2023 AT 3:00 PM

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NOVEMBER 18, 2022

APPROVED BY DIRECTORS:

MEETING CALLED TO ORDER: Mike Arnold called the meeting to order at 3:00 pm

<u>Roll Call</u>	<u>Present</u>	<u>Not Present</u>
Mike Arnold	<u> X </u>	<u> </u>
Ted Thomas	<u> X </u>	<u> </u>
Larry Doss	<u> X </u>	<u> </u>
Ed Lawson	<u> X </u>	<u> </u>
Ronald LoBue	<u> </u>	<u> X </u>

1. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was spoken.

2. PUBLIC COMMENT

Fire Chief Spediacci questioned having a meeting every month, and suggested changing to a meeting every two months. He provided some pros/cons to the proposal. The Board said they would discuss at a later time.

3. APPROVAL OF AGENDA

It was noted that the date for the next Board meeting was incorrect on the Agenda. The December meeting date was corrected.

Motion: Approve the agenda with noted change for November 18, 2022

First: Ted Thomas moved to approve the agenda

Second: Ed Lawson

Roll Call: Yes: Mike Arnold, Larry Doss, Ed Lawson, Ted Thomas

Absent: Ronald LoBue

4. APPROVAL OF MINUTES

Motion: Approve the minutes from October 21, 2022, Board of Directors meeting

First: Mike Arnold moved to approve the agenda

Second: Larry Doss

Roll Call: Yes: Mike Arnold, Larry Doss, Ed Lawson,

Absent: Ronald LoBue

Abstain: Ted Thomas as he was not present at the last meeting

5. FIRE CHIEF REPORT TO BOARD

Fire Chief Spediacci noted there were 8 calls : 2-3 debris fires, 5 medicals. He mentioned how good the new Neighborhood Watch signs looked. Approximately 50 has been ordered to date, and he highly recommended everybody in the community should purchase one, as they were a big benefit to the community and looked really good. He also mentioned that a number of the Fire Volunteers were participating with Cal Fire and Susanville Fire Dept. in an all-day training in how to cut a car apart to remove an occupant. There was some discussion regarding Spalding's ISO rating, and what it would take to get a higher rating. It was mentioned that the rating was actually very good for a Community with no water system, and

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NOVEMBER 18, 2022

to improved the rating, Spalding would have to invest in a complete community water system. There was some discussion regarding people losing their insurance because of the past fires. Chief Spediacci provided background on how insurance ratings are influenced. Further discussion followed which included the purchase of another water tender and what that would require.

6. GENERAL MANAGER REPORT TO BOARD

A. October, 2022 Financial Report – there were no questions from the Board. Sheryl Alvernaz asked about the Resolution regarding the PG&E money received for the Dixie Fire. She asked about verbiage of the Resolution and what the amount of the donation was. Some further discussion followed. Mike ended with a statement on the extent to which the District is trying to comply with the County’s bookkeeping, and the difficulties experienced.

B. Resolution 2202-07: to amend the 2022/2023 Spalding CSD Budget – Marly explained her reasoning in the distribution of the \$70,000 received from PG&E. Mike explained that we had accounted for the income – and this was the attempt to distribute it with the idea that it would be utilized over the next couple years. Marly provide some information on her reasoning in the distribution. After discussing the transfer of funds to the Recreation Fund, Mike questioned if there was any money left in the PELT fund to utilize in getting the Marina ready for use (this was in regards to moving dirt in order for the marina docks to sit in the water when water is available). Marly also cautioned that the District really needed to be able to fund Capital Improvements in the future.

It was suggested that the total amount of the money from PG&E should be included in the Resolution.

Motion: Approve Resolution 2022-07 as amended by including the appropriation of money received from PG&E settlement resulting from the Dixie Fire.

First: Mike Arnold moved to approve the Resolution as amended Second: Ted Thomas

Roll Call: Yes: Mike Arnold, Larry Doss, Ed Lawson, Ted Thomas

Absent: Ronald LoBue

7. BOARD MEMBER REPORTS/COMMENTS

Ed Lawson mentioned that he appreciated being voted back onto the District Board of Directors in the November election. He provided information where the public could get in touch with him regarding community business and discussed the current Firewise Program.

Mike Arnold mentioned his appreciation to all community members who voted and noted the importance of opinions, both differing and agreeing on various topics.

8. NEW BUSINESS

A. CPA Professional Services Agreement – Board Approval

Marly provided some background regarding finding a new CPA, as Spalding’s past CPA, Mary Cheek, resigned from her agreement in 2022. Marly felt is was a very good idea to have an independent accountant review the District’s financials at least quarterly, as it provides transparency, and supported the close-of-year and preparation for the yearly audit.

There was some further discussion regarding accounting with Lassen County and Bond Accounting.

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Motion: Accept the contract with Susan Olmstead-Bowen, CPA as CPA Consultant
First: Ted Thomas moved to accept the contract Second: Larry Doss
Roll Call: Yes: Mike Arnold, Larry Doss, Ed Lawson, Ted Thomas
Absent: Ronald LoBue

B. CA Assoc. of Mutual Water Companies Membership – Board Approval

Marly provided some background that this was simply an agreement to enter into a membership with the CAMWC in order to obtain better prices on General Liability, Worker's Compensation, and other insurance utilized by the District. This is recommended by our current insurance broker – Flannigan and Leavitt.

Motion: Accept the membership agreement with CAMWC
First: Larry Doss moved to accept the membership agreement Second: Ed Lawson
Roll Call: Yes: Mike Arnold, Larry Doss, Ed Lawson, Ted Thomas
Absent: Ronald LoBue

C. 2011 SSMP Review – Discussion

Marly provided a background on what the Sewer System Master Plan was, and why it needed to be upgraded. Mike provided further history and background on what the SSMP was for, and agreed that it needed to be updated. Marly stated that the CA Rural Water Association was providing an audit (at no charge to the District), and would be assisting with any changes or updates.

9. CONTINUING BUSINESS

A. 2022 SCSD Sewer Rate Study (NorthStar): there was no new business.

There was some further discussion regarding whether to have a Board meeting in December or not. Mike stated that over the past few years, there had not been a December meeting. Some further discussion followed.

Motion: Move to cancel the December Board meeting and resume at the normal date in January, 2023
First: Mike Arnold moved to cancel the Board Meeting Second: Ted Thomas
Roll Call: Yes: Mike Arnold, Ed Lawson, Ted Thomas
No: Larry Doss
Absent: Ronald LoBue

10. ADJOURN

Motion: Motion to Adjourn
First: Ted Thomas moved to adjourn Second: Ed Lawson
Roll Call: Yes: Larry Doss, Ed Lawson, Mike Arnold, Ted Thomas
Absent: Ronald LoBue

The meeting was adjourned at 4:45 pm.