

**SPALDING COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING
January 17, 2020**

RAPPROVED BY DIRECTORS:

**MEETING PLACE: EAGLE LAKE COMMUNITY CENTER, SPALDING; 7206 N MENLO AVE.,
FRESNO CA (TELEPHONIC LOCATION)**

BOARD MEMBERS/STAFF PRESENT: MIKE ARNOLD, CHAIRPERSON (BY PHONE), TED THOMAS, VICE-CHAIRPERSON, LARRY DOSS, DARREN READ, ED LAWSON

MEETING CALLED TO ORDER BY Ted Thomas at 3:03 p.m.
PLEDGE OF ALLEGIANCE

1. BOARD OF DIRECTORS ORGANIZATION FOR 2020

Election of Board Chair

Motion: Elect Mike Arnold as Board Chairperson

First: Ed Lawson

Second: Darren Read

**Roll Call: Larry Doss – yes; Darren Read – yes; Mike Arnold – yes; Ted Thomas – yes;
Ed Lawson - yes**

Election of Board Vice-Chair

Motion: Elect Ted Thomas as Board Vice-Chairperson

First: Larry Doss

Second: Ed Lawson

**Roll Call: Larry Doss – yes; Darren Read – yes; Mike Arnold – yes; Ted Thomas – yes;
Ed Lawson - yes**

2. CORRECTIONS AND/OR CHANGES TO THE AGENDA

No corrections were made to the agenda.

3. CONSENT AGENDA

3.01 Approval of the minutes from November 22, 2019.

Motion: Approve the minutes from November 22, 2019

First: Larry Doss

Second: Ted Thomas

**Roll Call: Larry Doss – yes; Darren Read – yes; Mike Arnold – yes; Ted Thomas – yes;
Ed Lawson - yes**

3.02 Approval of Paid District Expenditures for the months of November, December, and January

Motion: Approve district expenditures for the months of November, December and January.

First: Larry Doss

Second: Ed Lawson

**Roll Call: Larry Doss – yes; Darren Read – yes; Mike Arnold – yes; Ted Thomas – yes;
Ed Lawson - yes**

4. REGULAR AGENDA

- 4.01 No items were removed from the consent agenda.
- 4.02 **Fire Chief Report**
John Hembree reported for Fire Chief Cliff Spediacci that there were 4 medical calls in December and 1 fire call in January.
- 4.03 **Board Member/ Committee Reports / Board Member Comments**
*** FEMA Road Repair Funds** –Ted Thomas reported that there is about \$16,000 of grant money still left. These funds will be used to purchase additional road base in the spring to touch up areas identified as needing repair through the FEMA grant. The district has 3 years to spend all the money and get the project signed off. Mr. Thomas again thanked the volunteers for their help: Larry Doss, Rich Vanoli, Kari Graton, Will Turner, John Hembree, Robert Whitworth, Bob King, and Jerry McMillian.
*** Sewer Pond Grant** – Mike Arnold reported that the district received another grant extension through the end of 2020. A leakage study may need to be done before the district can move forward with the hibernation of the extra pond as lab samples are showing leakage from the pond into the ground. Mr. Arnold, is researching companies to do the study. Lahonton feels that the lab studies which are showing leakage is due to contamination of the samples and are trying to get clean samples in order to avoid the need for the study.
*** Fee Study** – Mark Adams from NorthStar will attend the February Board meeting to report on the financial operation of the district and the possible need of a rate increase. The O&M budget currently shows a shortage of \$30,000.
***Weed and Rubbish Abatement Update** – Mike Arnold sent out a letter with the January sewer billings asking for input from the community on how they feel about the clean-up efforts. There has been some response. Board Member, Darren Read has been reviewing ordinances from similar communities like Spalding that address fire safety and aesthetics including ordinances regarding vacant properties. Cal Fire standards, which the district uses as standards in their ordinance, only applies up to the property line and does not address vacant properties. There was discussion on updating the district ordinance to include standards for vacant properties. At this time, the district is planning on moving forward with clean-up in early spring/summer after reviewing the standards used for the clean-up process. Fire Chief, Cliff Spediacci and Board Member, Darren Read will work on getting rid of the green waste pile before spring so the district can continue offering this service to residents.
- 4.04 **General Manager Update** – Mike Arnold posted the general manager’s position in two publications. To date 3 applications have been received and will be reviewed by the board.
- 4.05 **Approval of Contract for Mary Cheeks, CPA**
Mike Arnold reported that Ms. Cheeks has been doing an exceptional job for the district.
Motion: Approve contract for Mary Cheeks, CPA for the 2020 calendar year.
First: Darren Read **Second: Larry Doss**
Roll Call: Larry Doss – yes; Darren Read – yes; Mike Arnold – yes; Ted Thomas – yes; Ed Lawson - yes
- 4.06 **Approval of Midyear and 3rd Quarter Budget Adjustments**
All departments require budget adjustments within the current budget expenditure codes and transfers from trust accounts to keep department expenditures within the approved budget allotment. Mike Arnold explained the reason for each transfer and budget adjustment.
Motion: Approve the budget adjustment and transfers with the changes discussed by the Board.

First: Mike Arnold

Second: Ted Thomas

Roll Call: Larry Doss – yes; Darren Read – yes; Mike Arnold – yes; Ted Thomas – yes; Ed Lawson - yes

4.07 Vendor Presentation for New Copy Machine Lease Agreement

The district's current copy machine lease agreement expires in 2 months. Neil Rebell from Forest Office Equipment in Susanville submitted a new lease agreement. The current copy machine will be updated with a newer, friendlier machine that should save the district money because of the features that it offers. The Board will review the agreement and this item will be placed on the next agenda for action.

4.08 Approval of Calendar Year 2020 Board Director Meeting Dates

The Board will continue having meetings on the 3rd Friday of the month which was approved with Resolution 2018-13 on June 29, 2018. A new resolution will be brought to the next board meeting changing the meeting day and time permanently.

PUBLIC COMMENT

- * Virginia Bruce asked that office hours be posted.
- * Mike Wilson, applicant for general manager position, introduced himself to the Board.

Regular Meeting adjourned at 4:35 p.m.

BOARD OF DIRECTORS CLOSED SESSION

The Board of Directors went into closed session at 4:40 to review 3 applications for the general manager position. The Board came out of closed session at 5:35 reporting that 3 applications were reviewed and they are moving forward.

ADJOURN

The meeting was adjourned at 5:40.

The next regular meeting scheduled for February 21, 2020 at 3:00pm

Respectfully submitted by: Sharon Moats