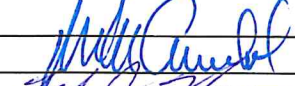
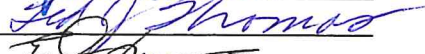




**SPALDING COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING
June 17, 2022**

APPROVED BY DIRECTORS:









MEETING CALLED TO ORDER: Mike Arnold, 3:00 pm

Roll Call	Present	Not Present
Mike Arnold	X	_____
Ted Thomas	X	_____
Larry Doss	X	_____
Ed Lawson	X	_____
Ronald LoBue	_____	X

1. **PLEDGE OF ALLEGIANCE**
The Pledge of Allegiance was spoken.
2. **PUBLIC COMMENT**
There was no public comment
3. **APPROVAL OF THE AGENDA**

Motion: Approve the current agenda
First: Mike Arnold **Second:** Ted Thomas
Roll Call: Yes: Larry Doss, Mike Arnold, Ted Thomas, Ed Lawson
 Absent: Ronald LoBue

4. **APPROVAL OF MINUTES**
The minutes from the April 22, 2022, Board Meeting were approved with changes.

Motion: Approve April 22, 2022 minutes with changes.
First: Ted Thomas **Second:** Mike Arnold
Roll Call: Yes: Larry Doss, Mike Arnold, Ted Thomas, Ed Lawson
 Absent: Ronald LoBue

The minutes from the May 2, 2022 Special Board Meeting were approved with changes.

Motion: Approve May 2, 2022 minutes with changes.
First: Larry Doss **Second:** Ed Lawson
Roll Call: Yes: Larry Doss, Mike Arnold, Ed Lawson
 Abstain: Ted Thomas (not present at May 2nd meeting)
 Absent: Ronald LoBue

The May 20, 2022 Board Meeting minutes were approved.

Motion: Approve all minutes
First: Larry Doss **Second:** Mike Arnold
Roll Call: Yes: Larry Doss, Mike Arnold, Ted Thomas, Ed Lawson
 Absent: Ronald LoBue

5. FIRE CHIEF REPORT TO BOARD

No report.

6. GENERAL MANAGER REPORT TO THE BOARD

A. 2021 – 2022 Budget Report through May 31, 2022

It was noted that as of the end of May, 2022 there was approximately \$10,000 remaining in the yearly budget for 2021/2022. It was noted that this should be suitable for keeping the District in the black for the last month of the fiscal year – including payroll and expenses. There was some discussion regarding revenue also being posted before the end of the fiscal year. Also noted was the outstanding payment from the State Grant through the City of Susanville (for the pond and weather station) which continues to be outstanding. That payment is considerable, and will go back into the Capital Improvement account. This was one grant with three recipients – all recipients are waiting for repayments.

There was further discussion regarding expenses – professional/specialized services – asking about it being over budget. This is an account that is somewhat of a “catch-all” account and needs to be broken down into separate uses. Further discussion regarding future changes to the way the budget accounts will be tracked in the District’s accounting system.

There was also some discussion regarding the Land Lease from the State regarding the Marina (Recreation Department). There needs to be a document regarding a “loan” from Sewer to the Rec. Dept. because it has no income coming from the marina, but it continues to have some expenses (mostly in maintenance).

7. BOARD MEMBERS REPORTS

There were no Board reports. Larry mentioned wanting to do some cleaning where the marina is usually placed because some maintenance is needed. Further discussion regarding private docks being left stored on leased land near the marina, the District’s liability for those docks, and owner’s continued purchase of liability insurance.

8. NEW BUSINESS

For review – 2020/2021 Spalding Audit (Draft). This is an extensive draft, but generally the audit was positive. Marly provided an overview of the results – positive and negative – and provided some information which will answer and solve many of the problems. It was noted that having the County handle the accounting of the District makes it very difficult to pinpoint discrepancies. Many of the audit discrepancies seem to be because of grant funds not being collected to date. There was some further discussion regarding working with the County regarding collecting funds.

It was also noted that at least three quotes from Auditors should be obtained for the upcoming years.

9. CONTINUING BUSINESS

A. Fire District regarding kitchen oven donations – no new business. There was some discussion regarding finding another oven, the budget involved, and where it sits in the District’s budget. Amy said she would begin a search.

B. 2022 SCSD Sewer Rate Study – NorthStar Engineering. It is now to the point where the District is considering having legal counsel send a “demand” letter to NorthStar. The contract with NorthStar was very specific regarding what the District was needing in order to best reflect the possible need for a sewer rate increase. This contract was signed in 2019 – and nothing has been completed from this Engineering firm – which puts them out of compliance with their contract. There was some discussion regarding the process of the public voting for any possible rate increase.

10. ADJOURN

The meeting was adjourned at 4:00 pm

Motion: Motion to adjourn

First: Ted Thomas Second: Ed Lawson

Roll Call: Yes: Larry Doss, Mike Arnold, Ted Thomas, Ed Lawson

Absent: Ronald LoBue

Respectfully submitted by: Sharon Moats & Marlane Morse