SPALDING COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS
MINUTES of SPECIAL MEETING
August 27, 2026
Approved 9-10-26

APPROVED BY DIRECTORS

Kathy Claytor	______________________________
Ellen Stallings	______________________________
Jerald Oliver	______________________________
Scott Hagen	______________________________
Kathie Muse	______________________________

1. CALL TO ORDER by Kathy Claytor at 5:00 pm
2. ROLL CALL

	Present	Not Present
Kathy Claytor	x	
Ellen Stallings	x	
Jerald Oliver	x	
Scott Hagen	x	
Kathie Muse		x

3. PLEDGE OF ALLEGIANCE

   Chairwoman Claytor led the Pledge of Allegiance
4. APPROVAL OF THE AGENDA

   Motion: To approve the agenda for August 27, 2026.

   First: Director Hagen
   Second: Director Oliver
   Roll Call: Ayes – Kathy Claytor, Ellen Stallings, Jerald Oliver, Scott Hagen
   Absent - Kathie Muse

   Board Discussion: None
   Public Comment: None
5. APPROVAL TO PROCEED WITH LIFT STATION NO. 3 TRANSFER SWITCH REPLACEMENT

   Motion: To move forward with the repair of the transfer switch bid of $2859.23 using used parts.

   First: Director Stallings
   Second: Director Hagen

Roll Call: Ayes – Kathy Claytor, Ellen Stallings, Jerald Oliver, Scott Hagen
Absent - Kathie Muse

GM Garcia reported that lift station 3 is approaching end of life and has developed functionality concerns which require manual and daily staff monitoring. Garcia offered two possible fixes: 1) repair with new parts; or 2) repair with used parts.

Board Discussion: The board discussed both options and felt used parts would be a better fix as new parts may cause additional problems because of compatibility. The timeframe for repair was discussed.

Public Comment: None

6. POTENTIAL BOARD PURCHASING POLICY 3150 UPDATE

GM Garcia asked for board directions on updating Board Policy 3150 by exempting previously used, known-reliable vendors from the standard three-bid process requirement.

Board Discussion: Director Hagen thought that it is required by law to get 3 bids per project. Garcia will verify this. Director Oliver suggested raising the limit needed for board approval. Garcia will get more information and bring the policy back to the board at a future meeting.

Public Comment: None

7. ADJOURNMENT

Motion: To adjourn the meeting at 5:16 pm

First: Director Oliver
Second: Director Hagen
Roll Call: Ayes – Kathy Claytor, Ellen Stallings, Jerald Oliver, Scott Hagen
Absent – Kathie Muse