

SPALDING COMMUNITY SERVICES DISTRICT

BOARD OF DIRECTORS

MEETING AGENDA

September 13, 2024

3:00 PM

MEMBERS OF THE BOARD

TED THOMAS, BOARD CHAIR

VACANT, BOARD VICE CHAIR

LARRY DOSS, DIRECTOR

BARBARA WILLARD, DIRECTOR

FRANK MUSE, DIRECTOR



MEETING LOCATION

EAGLE LAKE COMMUNITY CENTER

502-907 MAHOGANY WAY, SUSANVILLE, CA 96130

530-825-3258

NOTE: CONFERENCE LINE FOR REMOTE ATTENDANCE: 617-829-6724

WELCOME TO THE SCSD BOARD MEETING

1. CALL TO ORDER

2. ROLL CALL

___ Ted Thomas

___ Larry Doss

___ Barbara Willard

___ Frank Muse

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF THE AGENDA

5. PUBLIC COMMENT - Members of the public may provide public comment on any item on the Board's agenda, or on any item that is within the subject matter jurisdiction of this Board. Public comments are limited to five (5) minutes (unless the Chairman of the Board specifies a different period of time). Comments by members of the public on an item that appears on the agenda will only be allowed during consideration of the item by the Board. If you wish to speak on a matter that does not appear on the agenda, you may do so during the Public Comment period. Except as otherwise provided by law, no action or discussion shall be taken/conducted on any item not appearing on the agenda. Public comments must be addressed to the board as a whole through the President.

6. APPROVAL OF MINUTES

Submitted for approval are the Minutes for the:

- May 24th, 2024 Special Meeting
- June 14th, 2024 Regular Meeting
- June 28th, 2024 Special Meeting
- July 12th, 2024 Regular Meeting
- July 25th, 2024 Special Meeting
- August 9th, 2024 Regular Meeting

7. FIRE CHIEF REPORT TO BOARD

- a. Interim Chief Muse's report to the Board of Fire Dept. activities for July-August 2024.

8. BOARD VACANCY

- a. Board Vacancy - California Gov. Code Sec. 61042 & 1780.

9. GENERAL MANAGER VACANCY

- a. General Manager Vacancy - California Gov. Code Sec. 61050(a).

10. BOARD MEMBER REPORTS / BOARD MEMBER COMMENT

- a. Chairman Thomas –

- i. Volunteer Fire Chief - Applications still available for Volunteer Fire Chief; appointment to tentatively take place in January.
- ii. Elections, November 5th, 2024 - candidate filing period has ended. Election information can be found at:

1. Spalding CSD - <https://www.spaldingcsd.org/elections-2024>

2. Lassen County Clerk - Elections Division - <https://www.lassencounty.org/dept/county-clerk-recorder/elections>

- iii. Director Willard

- iv. Director Muse

- v. Director Doss

11. STAFF REPORTS

- a. Administrative Assistant's Report
- b. Sewer Operator's Report

12. CONTINUING BUSINESS

- a. Spalding CSD 2024-2025 budget. Presented is the Draft Budget for FY 24-25 updated August 9th, 2024. Materials Provided:
 - Draft Budget for FY 24-25 - UPDATED for August 9th, 2024
 - July 12th, 2024 - Budget Workshop Summary
 - July 25th, 2024 - Budget Workshop Summary
 - Staff Report - Administrative Services

13. MEETING SCHEDULE

- Special Meeting, September 27th, 2024
- Regular Meeting, October 11th, 2024
- Regular Meeting, November 8th, 2024

14. ADJOURN

The Next Regular Board Meeting will be on October 11th, 2024

All documents available for public review are on file at the District's office located at
502- 907 Mahogany Way, Susanville, CA 96130

Any person with a disability who requires accommodations in order to participate in this meeting or for package materials in an alternative format should telephone the District at 530-825-3258, at least 48 hours prior to the meeting in order to make a request for a disability-related modification or accommodation. All accommodation requests will be handled swiftly and resolving all doubts in favor of access. Copies of records provided to Board Members which relate to any agenda item to be discussed in open session may be obtained online at **Spaldingcsd.org** or from the District Office at 502- 907 Mahogany Way, Susanville, CA 96130.