

**SPALDING COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS
REGULAR MEETING
July 10, 2025
Minutes - DRAFT**

APPROVED BY DIRECTORS

Kathy Claytor _____
Ellen Stallings _____
Jerald Oliver _____
Glyne Johnson _____
Larry Doss _____

1. CALL TO ORDER by Kathy Claytor

2. <u>ROLL CALL</u>	<u>Present</u>	<u>Not Present</u>
Kathy Claytor	<u> x </u>	
Larry Doss	<u> x </u>	
Ellen Stallings	<u> x </u>	
Glyne Johnson	<u> x </u>	
Jerald Oliver	<u> x </u>	

3. PLEDGE OF ALLEGIANCE

Pledge of Allegiance, led by Chairwoman Claytor

4. APPROVAL OF THE AGENDA

Motion: To approve the agenda for July 10, 2025.

First: Director Oliver

Second: Chairwoman Claytor

No roll call taken

Public Comment:

T. LaBue noticed that the items for Board Members Reports and the March 17, 2025 minutes are missing.

Board Comment: None

5. PUBLIC COMMENT

Anonymous speaker offered his help to the district and inquired about increasing volunteer fire department staff. Chairwoman Claytor reported they have gone from 3 to 5 volunteers.

S. Hagen (neighborhood watch) asked for Neighborhood Watch to be reimbursed for the money they gave the district for a new stove that has not been purchased. Chairwoman Claytor reported they would be receiving the money.

Chairwoman Claytor inadvertently sent email out to the wrong people. No action was taken on the email and she apologized.

6. CLOSED SESSION

Recessed to closed session to discuss the General Manager Appointment and the Performance Evaluation of the Volunteer Fire Chief. No reportable action taken.

7. CONSENT AGENDA

i. **April 10, 2025, minutes**

Tabled because March 17, 2025, minutes not available.

8. FIRE CHIEF REPORT

Fire Chief F. Muse reported that in the month of April they responded to 1 fire call, 5 medicals, 1 traffic. In May they responded to 1 fire call, 4 medicals, and no traffic. In June they responded to 0 fire calls, 2 medical and 0 traffic. So far in July they have responded to 3 medicals. They served 170 pancake breakfasts for a total of \$2,047. No burning is in effect and please heed the red flag warnings.

9. WASTEWATER REPORT

D. Handy reported that he is waiting for bids to replace valves at several stations and the wet well pump at station 1.

10. NEW BUSINESS

A. **2025-2026 Preliminary Budget**

Chairwoman Claytor reported that a very preliminary budget is attached for community information and the final budget will be presented at a future meeting.

B. **Biller Genie - New Billing System**

The district's billing system needs to be updated to allow community members access to their account and have the ability to use credit cards or authorized deduction from their banking account to pay their bills. Director Stallings reported she did not get 3 bids for the billing system. This item will be tabled until that is done.

C. **Audo Upgrade for Community Center Conference Room**

Director Oliver reported bids also need to be gathered.

Public Comment:

T. LaBue asked if the new billing software will be compatible with the county once the district is able to partner with them again. Director Stallings will look into it.

Larry Doss announced his resignation after 16 years of service. Chairwoman Claytor thanked him for his many year of serving.

Chairwoman Claytor adjourned the meeting.