

In an effort to save time and resources Agenda Attachments can be requested in the office (.45 Cents/Page)

Spalding Community Services District



Eagle Lake Community Center

502-907 Mahogany Way
Susanville, CA 96130
<https://www.spaldingcsd.org>

Directors

Kathy Claytor
Ellen Stallings
Jerald Oliver
Scott Hagen

Meeting ID: 82984294944

Passcode: 065702

Link:

<https://us06web.zoom.us/j/82984294944?pwd=EcqBkHo9Ha7E3gcdWwfaerfZ92sWBZ.1>

Phone Call In #**605-313-9674** Access Code #**1303060**

Welcome to the SCSD Board Meeting

The Spalding Community Services District welcomes, appreciates and encourages participation in the District's Board Meetings. The Board requests that you limit your presentation or comment to five minutes per person so all who wish to participate may have the opportunity to do so, at the discretion of the Board Chair. The Board reserves the right to reasonably limit the total time for public comment on any particular noticed agenda item as it may deem necessary. Online and telephonic access does not guarantee the public the ability to observe the meeting in the event there is a disruption or connectivity issue that affect broadcasting. All remote attendees will be muted except for the time reserved for public comment to avoid any potential disruption of the meeting and to preserve appropriate decorum. Members of the public who want to be assured that they have the ability to observe the meeting and make comment during the meeting, should attend the meeting in person.

Agenda

Board of Directors

Regular Meeting

1:00 PM

February 12, 2026

1. Call to Order

2. Roll Call

Kathy Claytor ____ Ellen Stallings ____ Jerald Oliver ____ Scott Hagen ____

3. Pledge of Allegiance

Led by Chairperson Claytor

4. Agenda Approval

a. Board Discussion

b. Public Comment

c. Motion to Approve the Agenda

d. Board Vote: Kathy Claytor ____ Ellen Stallings ____ Jerald Oliver ____ Scott Hagen ____

5. Public Comment

Members of the Public may provide public comments on any item on the Board's agenda or on any item that is within the subject matter jurisdiction of this Board. Public comments are limited to

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6. Approval of Minutes – January 8, 2026 & January 16, 2026

ACTION ITEM

Supporting Documents: 1-8-26 Minutes, 1-16-26 Minutes

- a. Board Discussion
- b. Public Comment
- c. Motion
- d. Board Vote: Kathy Claytor ____ Ellen Stallings ____ Jerald Oliver ____ Scott Hagen ____
Tabled _____

7. General Manager Report – Ken Ward

No Action To Be Taken

Attorney fees. Fair Political Practices, Civil Rights Department, OSHA

Supporting Documents: CPRAs, Civil Rights Dept, OSHA, Fair Political Practices, Attorney's Fees

- a. Board Discussion
- b. Public Comment

8. Office Report – Mike Garcia

No Action To Be Taken

Office Staff Overview, Board Member Sign in, OES Grant Update, VC3, SDFTR, New Computer, Revived Workstations

Supporting Documents: OES Grant Progress Report, OES Grant Project Ledger, VC3 Proposal in Progress

- a. Board Discussion
- b. Public Comment

9. Sewer Report – Mike Garcia & Brad Mallory

No Action To Be Taken

SSMP Update, SERP Update, Corrective Action Plan, Certification Progress

Supporting Documents: SSMP in Progress, SERP in Progress, Corrective Action Plan

- a. Board Discussion
- b. Public Comment

10. Fire Report – Frank Muse

No Action To Be Taken

Activity Report,

Supporting Documents: NA

- a. Board Discussion
- b. Public Comment

11. Board Reports

No Action To Be Taken

Kathy Claytor - Public Records Request

Supporting Documents: Request for Public Records

Ellen Stallings – Strategic Plan Review, Board Member Vacancy

Supporting Documents: Strategic Plan 2025-2030

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Jerald Oliver – Audio/Video Update

Supporting Documents: NA

Scott Hagen – CSDA Class Update

Supporting Documents: CSDA Certificates

12. Financial Procedures Update – Mike Garcia

ACTION ITEM

Supporting Documents: SCSD Accounts in Progress

- a. Board Discussion
- b. Public Comment
- c. Motion
- d. Board Vote: Kathy Claytor ____ Ellen Stallings ____ Jerald Oliver ____ Scott Hagen ____
Tabled ____

13. YouTube Channel for Board Meetings and Community Info – Mike Garcia

ACTION ITEM

Supporting Documents: NA

- a. Board Discussion
- b. Public Comment
- c. Motion
- d. Board Vote: Kathy Claytor ____ Ellen Stallings ____ Jerald Oliver ____ Scott Hagen ____
Tabled ____

14. BCM Contract – Ken Ward

ACTION ITEM

Supporting Documents: BCM Updated Contract

- Board Discussion
- a. Public Comment
 - b. Motion
 - c. Board Vote: Kathy Claytor ____ Ellen Stallings ____ Jerald Oliver ____ Scott Hagen ____
Tabled ____

15. ADA Compliance Update – Ken Ward

No Action To Be Taken

Plan to Adjust Necessary Lines, and Install Wheel Stops at the End of Winter

Supporting Documents: ADA Compliance1, ADA Compliance 2, ADA Compliance 3

- a. Board Discussion
- b. Public Comment

16. Adjourn

- a. Motion to Adjourn the meeting
- b. Board Vote: Kathy Claytor ____ Ellen Stallings ____ Jerald Oliver ____ Scott Hagen ____

Next Regular Meeting:
March 12, 2026 1:00 p.m.

All documents for public review are on file at the District Office located at 502-907 Mahogany Way, Susanville, CA 96130
Copies of records provided to Board Members which relate to any agenda item to be discussed in open session may be obtained online at spaldingcsd.org or from the District Office at 502-907 Mahogany Cay, Susanville, CA 96130

Reasonable Accommodation

In an effort to save time and resources Agenda Attachments can be requested in the office (.45 Cents/Page)
Any person with a disability who requires accommodation in order to participate in this meeting or for package materials in an alternative format should telephone the District at 530-825-3258 and request to speak to the ADA Compliance Officer, at least 48 hours prior to the meeting to make a request for disability-related modification or accommodation. All accommodation requests will be handled swiftly and resolving all doubts in favor of access.