



## Spalding Community Services District

EAGLE LAKE COMMUNITY CENTER  
502-907 MAHOGANY WAY,  
SUSANVILLE, CA 96130  
<https://www.spaldingcsd.org/>

**Directors**  
Kathy Claytor  
Ellen Stallings  
Larry Doss  
Glyne Johnson  
Jerald Oliver

### AGENDA

**Board of Directors  
Regular Meeting  
March 13, 2025  
4:00 P.M.**

Join Zoom Meeting  
**ZOOM MEETING**  
Meeting ID: 868 9341 4903  
Passcode: 455322  
Phone: +1 669 900 6833

### WELCOME TO THE SCSD BOARD MEETING

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**1. Call to Order**

**2. Roll Call**

\_\_\_\_ Kathy Claytor

\_\_\_\_ Larry Doss

\_\_\_\_ Ellen Stallings

\_\_\_\_ Glyne Johnson

\_\_\_\_ Jerald Oliver

**3. Pledge of Allegiance**

1. Led by the Chairperson.

**4. Approval of Agenda**

**5. Public Comment** – Members of the public may provide public comment on any item on the Board’s agenda, or on any item that is within the subject matter jurisdiction of this Board. Public comments are limited to five (5) minutes (unless the Chairman of the Board specifies a different period of time). Comments by members of the public on an item that appears on the agenda will only be allowed during consideration of the item by the Board.

**6. Closed Session**

1. Public Employee Performance Evaluation (Government Code Section 54957)

**7. Consent Agenda**

1. *Minutes*

- i. Minutes – Regular Meeting of January 10<sup>th</sup>, 2025
- ii. Minutes - Regular Meeting of February 13<sup>th</sup>, 2025

2. *Financials*

- i. Budget Review – FY2024-2025
- ii. Accounts Payable Review
- iii. Purchasing – California Fire Foundation – PPE Purchase

**8. Fire Chief Report**

1. Update on Fire Protection operations and activities from the Fire Chief.

**9. Board Member Reports**

1. Kathy Claytor
2. Larry Doss
3. Ellen Stallings
4. Jerry Oliver
5. Glyne Johnson
  - i. Meeting Procedures
    1. Ordinance #4 – p. 15 2.02.020 – Meetings Procedures
    2. Ordinance #4 – p. 16 2.02.060 – Notice of Absence from Meeting
    3. Policy 5015 – Teleconferencing
  - ii. District Officers & Advisors
    1. District Auditor/Counsel
      - a. Policy 4048/4049 – Legal Counsel/Auditor
      - b. Resolution 2022-03 – District Auditor/District Counsel
    2. District Treasurer/Controller
      - a. Ordinance #7 – Additional Officers – District Treasurer/Controller
  - iii. Expenditure Authorization
    1. Resolution 2024-02 – Check Signing Policy – Policy 3140 Check Processing

**10. New Business**

1. RFP - District Auditor/Forensic Audit RFP
2. Resolution 2025-03 – State & Local Cybersecurity Grant Award
3. Discussion/Action - Ad Hoc Committee for Recruitment

**11. Continuing Business**

1. Strategic Plan
  - i. Resolution 2025-04 – Approval of the Spalding CSD Strategic Plan 2025-2030
  - ii. Discussion – Standing Committee Formation & Schedule
2. Resolution 2025-01 – Meeting Time & Place – amended.

**12. Adjourn**

**NEXT REGULAR MEETING:**

Thursday, April 10<sup>th</sup>, 2025, 4:00 p.m.

**All documents available for public review are on file at the District's office located at  
502- 907 Mahogany Way, Susanville, CA 96130**

Any person with a disability who requires accommodations in order to participate in this meeting or for package materials in an alternative format should telephone the District at 530-825-3258 and request to speak to the General Manager, at least 48 hours prior to the meeting in order to make a request for a disability-related modification or accommodation. All accommodation requests will be handled swiftly and resolving all doubts in favor of access. Copies of records provided to Board Members which relate to any agenda item to be discussed in open session may be obtained online at [spaldingcsd.org](http://spaldingcsd.org) or from the District Office at 502- 907 Mahogany Way, Susanville, CA 96130.