
Spalding Community Service District

POLICY HANDBOOK

POLICY TITLE: Budget Preparation

POLICY NUMBER: 3105

3105.1 An annual budget proposal shall be prepared by the General Manager.

3105.2 Prior to review by the Board of Directors, the Board's Chair and Vice-Chair shall meet with the General Manager and review his/her annual budget proposal.

3105.3 The proposed annual budget as reviewed and amended shall be reviewed by the Board at its regular meeting at the beginning of June.

3105.4 The proposed annual budget as amended by the Board during its review shall be adopted at its regular meeting at the end of June.