



Sewer, Recreation, & Fire Protection

Spalding Community Services District

502-907 Mahogany Way Susanville, CA 96130 • (530) 825-3258

Questionnaire/Application

Appointment as Volunteer Fire Chief to the Spalding Volunteer Fire Department.

The Volunteer Fire Chief has retired, and the SCSD Board of Directors intends to make an appointment to fill the open position as soon as possible. The selected candidate will serve as the new Volunteer Fire Chief.

The Spalding Volunteer Fire Department (SVFD) is located within SCSD. The SVFD is responsible for emergency responses within SCSD and surrounding areas through mutual aid. The emergency responses include structure fires, wildland fires, vehicle fires, medical emergencies, hazardous material incidents, and technical rescue responses. Annually, the SVFD responds to approximately 50 requests for service. SVFD has one, three-bay fire station, two fire engines, two water tenders, a rescue vehicle and a chiefs pick-up truck. The Departments volunteer firefighter numbers fluctuate between 6 and 14 members.

The Fire Chief is responsible for the organization and direction of the volunteer Fire Department in order to ensure that loss of life, property or injury as a result of fire is prevented and/or minimized.

The Fire Chief would normally attain the required knowledge, skills and attitudes through completion of Fire Fighting Training combined with several years of related firefighting and supervisory experience in emergency and command and control situations. The incumbent must possess a valid Driver's License appropriate to the class of vehicle being operated.

The Fire Chief may be involved in physically draining and exhausting activities which include taking command of a fire scene, participating in emergency response situations and being involved in physically dangerous situations. The Fire Chief will have to carry heavy firefighting equipment while climbing ladders and going through buildings. The Fire Chief will regularly be exposed to water in extreme weather conditions and have to deal with resulting ice buildup in winter months.

The Fire Chief is appointed by the Board of Director's and serves at the pleasure of the Board. The Chief reports directly to the Board. The Chief is the sole authority and command at the scene of a fire. The Fire Chief is also responsible for ensuring equipment is monitored on a regular basis and is in good working order. The Chief will develop all policies and procedures concerning firefighting and other procedures in accordance with ordinances, state and federal laws.



Sewer, Recreation, & Fire Protection

Spalding Community Services District

502-907 Mahogany Way Susanville, CA 96130 • (530) 825-3258

Questionnaire

SCSD will not be responsible for problems with mail delivery.
 Questionnaires can be submitted in the following manner:
 Hand delivery to Spalding Community Services District office.

ATTACH EXTRA PAGES IF NECESSARY

Email – generalmanager@spaldingcsd.org

Mail – Spalding Community Services District, 502-907 Mahogany Way, Susanville, CA 96130

NAME: _____

RESIDENCE (PHYSICAL) ADDRESS: _____

Best way to respond to you:

PHONE (DAYTIME): _____

E-MAIL: _____

Please answer the following questions:

1. Provide a description of your background and experience related to the position of Volunteer Fire Chief.

2. What do you hope to accomplish for the Volunteer Fire Department as its Chief?

3. What Licenses, certificates, skills, abilities, and experience do you possess in relation to Volunteer firefighter/Chief.



Sewer, Recreation, & Fire Protection

Spalding Community Services District

502-907 Mahogany Way Susanville, CA 96130 • (530) 825-3258

Questionnaire (continued)

4. List the key issues that you believe are confronting the Spalding Volunteer Fire Department.

5. The District is composed of three Departments; Fire; Wastewater and Recreation. The General Manager of the District is responsible for the overall financial budget of all three Departments. If appointed as Fire Chief, how would you work with the General Manager in achieving a balance of administrative costs of the Fire Department in relation to the Districts overall budget?

6. Do you live as a full time resident within the boundaries of SCSD? If not, where do you live and how far outside the boundaries do you make your full time residence

7. Please share any additional information that you would like to include for consideration.

CERTIFICATION: I certify that the information contained in this questionnaire is true and correct. I authorize the verification of the information in this questionnaire. Please note: This questionnaire and all responses are considered a public document and is therefore subject to the Public Records Act.

Signed: _____

(Please Print Your Name)

Date: _____