

SPALDING COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS
MINUTES of SPECIAL MEETING
In place of the regular July meeting
July 9, 2026
DRAFT

APPROVED BY DIRECTORS

Kathy Claytor	_____
Ellen Stallings	_____
Jerald Oliver	_____
Scott Hagen	_____
Kathie Muse	_____

1. CALL TO ORDER by Kathy Claytor at 1:05 pm

2. <u>ROLL CALL</u>	<u>Present</u>	<u>Not Present</u>
Kathy Claytor	<u> x </u>	
Ellen Stallings	<u> x </u>	
Jerald Oliver	<u> x </u>	
Scott Hagen	<u> x </u>	
Kathie Muse	<u> x </u>	

3. PLEDGE OF ALLEGIANCE

Chairwoman Claytor led the Pledge of Allegiance

4. OATH OF OFFICE

Chairwoman Claytor administered the Oath of Office to new Board member Kathie Muse and welcomed her to the board. Muse was appointed to the vacant board seat by the county.

5. PUBLIC COMMENT

There was no public comment.

6. APPROVAL OF THE AGENDA

Motion: To approve the agenda for July 9, 2026.

First: Director Stallings

Second: Director Oliver

Roll Call: Ayes – Kathy Claytor, Ellen Stallings, Jerald Oliver, Scott Hagen,
Kathie Muse

Due to a technical issue the regular board meeting scheduled for today had to be canceled and rescheduled as a special meeting to meet Brown Act posting requirements

Board Discussion: There was board discussion about the new posting and the cancelation of the original regular meeting.

Public Comment: None

7. APPROVAL OF MINUTES

Motion: To approve the minutes for regular meeting June 11, 2026.

First: Director Oliver

Second: Director Hagen

Roll Call: Ayes – Kathy Claytor, Ellen Stallings, Jerald Oliver, Scott Hagen,
Kathie Muse

Board Discussion: None

Public Comment: None

8. GENERAL MANAGER REPORT

Board Discussion: None

Public Comment: None

9. SEWER REPORT

Board Discussion: None

Public Comment: None

10. FIRE REPORT

Board Discussion:

Public Comments:

11. BOARD REPORTS

Kathy Claytor

Ellen Stallings

Jerald Oliver

Scott Hagen

Kathie Muse

12. BOARD POLICY 3105 BUDGET PREPARATION (Second Reading)

Motion: To table adoption of Board Policy 3105 Budget Preparation

First: Chairwoman Claytor

Second: Director Oliver

Roll Call: Ayes – Kathy Claytor, Ellen Stallings, Jerald Oliver, Scott Hagen,
Kathie Muse

Board Discussion: None

Public Comment: None

13. SPALDING CSD 26-27 BUDGET UPDATE

Board Discussion: None

Public Comment: None

NEW BUSINESS

14. SPARE PUMP

Motion: To table this item until three bids are obtained and more information is gathered

First: Director Oliver

Second: Chairwoman Claytor

Roll Call: Ayes – Kathy Claytor, Ellen Stallings, Jerald Oliver, Scott Hagen,
Kathie Muse

Board Discussion:

Public Comment:

15. Email Migration Quote VC3

Motion: To move forward with migrating the district's email system to a .gov domain

First: Chairwoman Claytor

Second: Director Muse

Roll Call: Ayes – Kathy Claytor, Ellen Stallings, Jerald Oliver, Scott Hagen,
Kathie Muse

Board Discussion:

Public Comment:

16. BOARD POLICY 2067 GRIEVANCE

Motion: To wave the reading of Board Policy 2067 Grievance

First: Chairwoman Claytor

Second: Director Stallings

Roll Call: Ayes – Kathy Claytor, Ellen Stallings, Jerald Oliver, Scott Hagen,
Kathie Muse

Board Discussion:

Public Comment:

17. BOARD POLICY 2800 EQUAL OPPORTUNITY

Motion: To wave the reading of Board Policy 2800 Equal Opportunity

First: Director Stallings

Second: Director Hagen

Roll Call: Ayes – Kathy Claytor, Ellen Stallings, Jerald Oliver, Scott Hagen,
Kathie Muse

18. BOARD POLICY 2805 AFFIRMATIVE ACTION

Motion: To wave the reading of Board Policy 2805 Affirmative Action

First: Director Stallings

Second: Director Hagen

Roll Call: Ayes – Kathy Claytor, Ellen Stallings, Jerald Oliver, Scott Hagen,
Kathie Muse

Board discussion: None

Public comment: None

19. BOARD POLICY 2806 limited English proficiency (LEP)

**Motion: To wave the reading of Board Policy 2806 Limited English Proficiency
(LEP)**

First: Director Stallings

Second: Director Oliver

Roll Call: Ayes – Kathy Claytor, Ellen Stallings, Jerald Oliver, Scott Hagen,
Kathie Muse

Board discussion:

Public comment:

20. EMPLOYMENT APPLICATION TEMPLATE

Motion: To wave the reading of Employment Application Template

First: Director Stallings

Second: Director Oliver

Roll Call: Ayes – Kathy Claytor, Ellen Stallings, Jerald Oliver, Scott Hagen,
Kathie Muse

Board discussion:

Public comment

CLOSED SESSION

21. CONFERENCE WITH LEGAL COUNSEL

Board discussion:

Public comment: None

OPEN SESSION

22. Action Taken Regarding item 19 in Closed Session

Chairwoman Claytor opened the regular meeting at 2:47 pm. There was no reportable action taken during closed session.

25. ADJOURNMENT

Motion: To adjourn the meeting at 2:17 p.m.

First: Director Hagen

Second: Director Stallings

Roll Call: Ayes – Kathy Claytor, Ellen Stallings, Jerald Oliver, Scott
Hagen