

Community

Spalding a recreational community, located along Eagle Lake in Northeast Ca. We sit at 5100 feet elevation, with a winter population of approximately 150 people, Spalding offers a marina with boat launch, a county air strip, rental cabins and R V park.

Spalding Community Service District (SCSD)

Is a legislative body of 5 publicly elected board members. Providing waste water, fire and recreation services. Employing a General Manager and part time employees.

The district is seeking self-motivated and proactive candidates for General Manager. Position is at-will, contractual with a flexible schedule.

Certification

A Wastewater Operator 1 Certificate or higher is desired.

Job Requirements

Prepare and manage budgets, possess communication skills, ability to deal with public and governmental agencies. Manage, supervise, train and motivate district personnel. Seek out, write and manage grants, knowledge of Quick books, Microsoft word and Excel programs. Maintain a constructive relationship with the Board Directors enforcing the goals, objectives, policies and ordinances of the Board. Position is Board appointed and requires bonding at district expense. Duties are outlined in CA Gov Code 61002(f) and 61051 but not limited to.

Qualifications

Any skill set that provides the ability to perform the duties of this position including education and a minimum of 5 years' experience in Gov service or private industry in management or supervisory position. Bachelor's degree in public or business administration or related field is desired.

Compensation Range

To be negotiated based on education and experience.

Application Requirements

Completed resume and Application. A reference and back ground check and DMV review will be completed prior to hiring. The Spalding Community Service District is an equal opportunity employer.

For consideration, please submit your application and resume to:

Spalding Community Service District

502-907 Mahogany Way

Susanville, Ca 96130

Email: general_manager@spaldingcsd.org

530-825-3258

No later than May 29, 2024