

**SPALDING COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS
SPECIAL MEETING
July 25, 2024
Minutes - DRAFT**

Signed as Acknowledged:

Ted Thomas _____
 Larry Doss _____
 Ed Lawson _____
 Frank Muse _____
 Barbara Willard _____

1. CALL TO ORDER 12:00 PM

<u>Roll Call</u>	<u>Present</u>	<u>Not Present</u>
Ted Thomas	<u>X</u>	_____
Larry Doss	<u>X</u>	_____
Ed Lawson	<u>X</u>	_____
Frank Muse	<u>X</u>	_____
Barbara Willard	_____	<u>X</u>

3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance, led by Chairman Thomas was spoken.

4. APPROVAL OF THE AGENDA

Motion: Approve the meeting agenda.

First: Doss

Second: Muse

Roll Call: Ayes- Ted Thomas, Frank Muse, Larry Doss, Ed Lawson

5. PUBLIC COMMENT

Anonymous #1 – Spoke to process for calling Closed Session and handling of Citizens Claims.

Anonymous #2 – Spoke to process for calling Closed Session and handling of Citizens Claims.

[Commentors have asked Spalding CSD to remove their names from the record].

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6. CLOSED SESSION

The Board entered Closed Session at 12:10 p.m.

7. RETURN TO SPECIAL MEETING

Dir. Thomas: Called Special Meeting back to order at 12:56 p.m.

Report out of Closed Session:

Items A - no reportable action was taken.

Items B - no reportable action was taken.

Item C – Receipt of the resignation of the General Manager; Interim Volunteer General Manager recited their resignation letter to the community.

8. ADJOURN

Motion: Motion to adjourn the Special meeting.

First: Muse

Second: Lawson

Roll Call: Ayes- Ted Thomas, Frank Muse, Larry Doss, Ed Lawson

Special Meeting Adjourned at 1:05 p.m, on July 25th, 2024.

9. CONTINUING BUSINESS: Continuance of Public Hearing on 2024-2025 Annual Budget

Continued from Regular Meeting July 12, 2024 - the Administrative Assistant recited and reviewed a Summary of the Public Hearing Budget Workshop FY24-25 held on July 12th, 2024.

Public Comment:

DeLeone – spoke to the availability of guidance available online relative to the Government Accounting Standards and the possibility that the District is likely eligible for postage exempt mailings.

Anonymous #1 – Inquiry was made by the public as to the costs associated with the salaries and wages budgeted the Fire Department.

Staff Response - none provided.

Anonymous #2 – Inquiry was made by the public as to the costs associated with the fees for printing services for public records requests.

Staff Response - Printing fees are tied to printing costs.

Board Comment

Doss - Inquiry was made by the board as to the rate of the Wastewater System Operator, noting discrepancies in the hourly and weekly rate in the draft budget.

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Staff Response - A typo was noted. Previous budgets did not appropriately account for the true costs of the Wastewater Operator. The budgeted amount provided is an underestimate of the actual costs associated with satisfactory compliance requiring 24-hour coverage.

Staff Report

Recommendations for cost-savings and adjustments were provided by the Administrative Assistant to 1) Salary and Wages 2) Communications, and 3) Professional Services. See Staff Report - Administrative Assistant, date August 9th, 2024.

Public Comment

Anonymous #1 – Spoke of the need to improve the relationship with Lassen County and the Community and complete a forensic audit. Acknowledged validity of certain staff recommendations.

DeLeone – spoke to the importance of tracking legislation and existing law on Special District operations.

Board Comment

Muse – Inquired as to whether existing Professional Services Line Item would accommodate the CPA services required for a Forensic Audit.

Staff Response – estimates for a Forensic Audit RFP will need to be evaluated to adjust.

Motion: Motion to continue the Public Hearing at the Regular Meeting on August 9th, 2024.

First: Muse

Second: Doss

Roll Call: Ayes - Ted Thomas, Frank Muse, Larry Doss, Ed Lawson

Motion: Motion to adjourn the Public Hearing.

First: Thomas

Second: Muse

Roll Call: Ayes- Ted Thomas, Frank Muse, Larry Doss, Ed Lawson

Public Hearing Adjourned at 1:45 p.m. on July 25th, 2024.