



Spalding Community Services District

Sewer, Recreation, & Fire Protection

502-907 Mahogany Way Susanville, CA 96130 • (530) 825-3258

Spalding Community Services District
DBA Spalding Volunteer Fire Department
502-907 Mahogany Way
Susanville, CA 96130

August 6, 2026

Division of Occupational Safety and Health
Redding District Office
Attn: District Manager
381 Hemsted Drive
Redding, CA 96002

Re: Request for Informal Conference — Inspection No. 1885340; Citation and Notification of Penalty, Issuance Date 07/29/2026 (received via certified mail 08/04/2026)

Dear District Manager,

This letter is a request for an informal conference, pursuant to the terms of the above-referenced Citation and Notification of Penalty, regarding Citation 1, Items 1 and 2, issued to Spalding Community Services District (DBA Spalding Volunteer Fire Department). We are submitting this request within 10 working days of our receipt of the Citation on August 4, 2026.

Spalding Volunteer Fire Department is a small, entirely volunteer-staffed department serving Spalding Tract and the surrounding area. Like many small volunteer departments, we have experienced staffing turnover and limited resources and personnel, and we are actively working to strengthen our administrative and compliance systems as a result. We take our obligations under Title 8 of the California Code of Regulations seriously and are committed to the safety of our volunteers and the community we serve.

We respectfully note that both items cited — Item 1 (T8 CCR 3203(a)(7), training documentation) and Item 2 (T8 CCR 3410(g)(1), PPE inspection and training recordkeeping) — were corrected during the course of the inspection itself, as reflected on the Citation. The underlying trainings referenced in Item 1 had in fact been completed by our personnel; the gap identified was in our documentation of that training. Similarly, the inspections referenced in Item 2 were performed and logged as having occurred, but our prior recordkeeping reflected only that a general inspection had taken place, rather than an itemized record confirming each individual piece of equipment inspected and its specific pass/fail status. During the inspection, we reached agreement with the Compliance Officer that, going forward, our Department

The mission of the Spalding Community Services District is to provide quality Wastewater, Fire Protection and Recreation services to our community in a professional, reliable, and fiscally-responsible manner.

will maintain itemized, equipment-specific inspection records confirming that each individual item passed inspection, rather than documenting inspections at a general level.

Given the District's status as a small volunteer agency, our immediate correction of both items during the inspection, and our good-faith agreement to strengthen our documentation practices going forward, we respectfully request the opportunity to discuss the classification and proposed penalty amount (\$600 for Item 1 and \$200 for Item 2; \$800 total) at an informal conference, with the goal of reaching a fair resolution without the need for formal appeal.

Please contact me at your earliest convenience to schedule this conference. I can be reached at 530-825-3258 or generalmanager@spaldingcsd.org. Please include or cc our Volunteer Fire Chief, Frank Muse, fire2@spaldingcsd.org in all correspondence regarding this concern. Thank you for your consideration.

Sincerely,



Mike Garcia
General Manager
Spalding Community Services District