

Spalding Community Services District



Eagle Lake Community Center

502-907 Mahogany Way
Susanville, CA 96130

Directors:

Kathy Claytor: Chair
Ellen Stallings: Vice Chair
Jerald Oliver
Scott Hagen
Vacancy

Staff:

Mike Garcia: General Manager
Kelly Handy: Office Manager
Frank Muse: Volunteer Fire Chief
Brad Mallory: Sewer Technician
Stacey Hamm: Office Assistant

Meeting ID: 871 8961 6978

Passcode: 502907

Link:

<https://us06web.zoom.us/j/87189616978?pwd=LPSZYThhbRa9wkaQlBlBgNjtRf8QBi.1>

Phone Call In: (646) 568-7788

Meeting ID: 871 8961 6978#

Passcode: 502907#

SPECIAL MEETING

The Spalding Community Services District welcomes, appreciates and encourages participation in the District's Board Meetings. The Board requests that you limit your presentation or comment to five minutes per person so all who wish to participate may have the opportunity to do so, at the discretion of the Board Chair. The Board reserves the right to reasonably limit the total time for public comment on any particular noticed agenda item as it may deem necessary. Online and telephonic access does not guarantee the public the ability to observe the meeting in the event there is a disruption or connectivity issues that affect broadcasting. All remote attendees are expected to remain muted except for the time reserved for public comment to avoid any potential disruption of the meeting and to preserve appropriate decorum. Members of the public who want to be assured that they have the ability to observe the meeting and make comment during the meeting, should attend the meeting in person.

Agenda

Board of Directors

Special Board Meeting

1:00 PM

May 22, 2026

Note For Public Comments

Members of the Public may provide public comments on any item on the Board's agenda or on any item that is within the subject matter jurisdiction of this Board. Public comments are limited to five (5) minutes (unless the chairperson of the Board specifies a different period of time). Comments by members

In an effort to save time and resources Agenda Attachments can be requested in the office (.45 Cents/Page)

of the public on an item that appears on the agenda will only be allowed during consideration of the item by the Board.

1. Call to Order – Kathy Claytor

2. Roll Call - Mike Garcia

Kathy Claytor ____ Ellen Stallings ____ Jerald Oliver ____ Scott Hagen ____

3. Agenda Approval – Kathy Claytor

ACTION ITEM

Vote to approve current agenda

Supporting Documents: [Special Meeting Agenda May 22, 2026](#)

Board Discussion

Public Comment

Motion to Approve the Agenda

Board Vote: Kathy Claytor ____ Ellen Stallings ____ Jerald Oliver ____ Scott Hagen ____

4. OES Grant Approve VC3 Bid - Mike Garcia

ACTION ITEM

The District has received a proposal for OES Grant-funded hardware and services intended to improve cybersecurity, reliability, and overall technology infrastructure. Staff worked with VC3 to identify compatible enterprise-grade equipment and associated support services while maintaining costs within the approved grant budget. Comparable pricing information will also be presented to assist the Board in evaluating value and procurement options.

Supporting Documents: [VC3 Bid Workstations](#), [VC3 Bid Wireless Access](#), [VC3 Bid Switch](#), [VC3 Bid Firewall](#), [Workstation Comparable Quotes](#), [Wireless Access Comparable Quotes](#), [Switch Comparable Quotes](#), [Firewall Comparable Quotes](#), [Board Policy Purchasing 3150](#)

Board Discussion

Public Comment

Motion:

Board Vote: Kathy Claytor ____ Ellen Stallings ____ Jerald Oliver ____ Scott Hagen ____

Tabled ____

5. Discussion and Consideration of Resolution 2023-9 Sewer Rate Adjustment- Mike Garcia

ACTION ITEM

This item is intended to provide transparency and public discussion regarding Resolution 2023-9 and the previously adopted multi-year sewer rate adjustment schedule established pursuant to the Proposition 218 process. Staff will present information regarding the California Consumer Price Index adjustment applicable for the current year (2.5%), estimated to result in an increase of approximately \$3.23 per quarterly billing cycle, and seek Board discussion and direction regarding implementation moving forward.

The District's goal is to operate and maintain the sewer system as efficiently and responsibly as possible while minimizing financial impacts to the community. Incremental adjustments are intended to support long-term system sustainability and reduce the likelihood of larger future increases resulting from deferred maintenance or infrastructure needs.

Supporting Documents: [Rate Study NorthStar](#), [Resolution 2023-9](#)

Board Discussion

Public Comment

Motion:

Board Vote: Kathy Claytor ____ Ellen Stallings ____ Jerald Oliver ____ Scott Hagen ____
Tabled ____

6. Sewer System Operations and Infrastructure Update – Mike Garcia

No Action to be Taken

The District will provide an update regarding recent sewer system operations and maintenance activities, including pond liner repairs, recent field observations, technical consultation and mentorship activities, and current operational planning.

Supporting Documents: [NA](#)

Board Discussion

Public Comment

7. Adjourn

a. Motion to Adjourn the meeting

b. Board Vote: Kathy Claytor ____ Ellen Stallings ____ Jerald Oliver ____ Scott Hagen ____

Next Regular Meeting:

June 11, 2026 1:00 p.m.

All documents for public review are on file at the District Office located at 502-907 Mahogany Way, Susanville, CA 96130
Copies of records provided to Board Members which relate to any agenda item to be discussed in open session may be obtained online at spaldingcsd.org or from the District Office at 502-907 Mahogany Cay, Susanville, CA 96130

Reasonable Accommodation

Any person with a disability who requires accommodation in order to participate in this meeting or for package materials in an alternative format should telephone the District at 530-825-3258 and request to speak to the ADA Compliance Officer, at least 48 hours prior to the meeting to make a request for disability-related modification or accommodation. All accommodation requests will be handled swiftly and resolving all doubts in favor of access.