

**SPALDING COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING
November 10, 2010**

APPROVED BY DIRECTORS:
Approved 12/07/10

MEETING PLACE: EAGLE LAKE COMMUNITY CENTER, SPALDING.
BOARD MEMBERS/STAFF PRESENT: JOHN MONTICELLI CHAIRPERSON,
BILL KELLER, LARRY DOSS, TRINA MARQUIS, RANDALL AUBREY **ABSENT:**
ALSO PRESENT CHRIS GALLAGHER, SEC/GENERAL MANAGER.

MEETING CALLED TO ORDER AT 2:00 PM by John Monticelli
PLEDGE OF ALLEGIANCE
John Monticelli: Appointment of Fire Chief moved to first item on agenda.

APPOINTMENT OF FIRE CHIEF

Chris Gallagher: We have been working to find a volunteer fire chief replacement. John Rasnic advised us at the Oct 6th, 2010 meeting, he is willing to take on the chief's responsibilities with assistance for training and with the understanding he works normal business hours in Susanville. The volunteer fire fighters have voted and agreed to accept him for this position, so it is my recommendation that we appoint John Rasnic as our Fire Chief.

John Rasnic: If I am at work or out of the area, JD Leroy has agreed to fill in for me. There are six volunteers that live here year around so there will be always at minimum at least four responding to any call.

Trina Marquis: **Motion to accept John Rasnic as Fire Chief.**
Randall Aubrey: **Seconds Motion.**
Board Polled: **Unanimous Vote-Aye.**

FIRE CHIEF REPORT TO THE BOARD

John Rasnic:

Fire Chief Report For Month of October 2010

1. Incidents:
No incidents.
2. Keys:
The Fire Station has been re-Keyed. We have 20 new keys.
I am in the process of issuing keys and will provide a list. As of Nov 7, 2010 I have issued:
#1- John Rasnic, #2- Jack Glendon, #3- Ray (Maintenance Worker)
3. Pagers:
We currently have 8 pagers issued to personnel.
Only 5 of these will work after the Narrow Band conversion at the end of November.
We need 7 more Minitor V pagers.
4. Radios:
We currently have 3 Handy Talkies capable of Narrow Band. 1 in the Life Support unit, 1 in the Fire Engine, and 1 in Chief 1200s vehicle.
We need to purchase 6 H/Ts capable of Narrow Band and Digital.
We need new Radios for each vehicle.
7 total.
We need a Base Station for the Fire Station.

Total to purchase: 7 pagers, 6 H/Ts, 8 Mobiles, and 1 Base Station.
I am currently getting quotes from vendors.

5. We currently have a roster of 16 Firefighters.
10 of these are year round residents.
2 are EMTs, 6 have training in Basic First Aid.
We have 4 Firefighters licensed to drive all our Vehicles.
We are training 2 Firefighters for a Class "B" Firefighter driver's license.
A new Volunteer will be submitting his Application. His name is Jared Murphy. He is highly qualified and I heartily recommend he be approved.
6. Status of Water Tender 1224.
Door has been ordered through Lassen Auto Body and will be installed when it arrives.
Tender may be driven without a door if a mirror is attached to the passenger side.
All other vehicles are in service.
7. Contacts:
I am building a list of contacts. I will submit this to the Board upon completion.
8. Upcoming Meetings:
Firefighter training is the 2nd and 4th Wednesday of every month.
9. Training:
Lassen College offers EMT classes on Wednesdays from 5pm to 10pm. We are too late this semester but next semester I will attend and will request other Firefighters attend with me.
As part of our regular meetings we conduct training. This usually consists of Medical and Engine training.
I am looking for training resources online.

Conclusion:

Thank you for this opportunity to serve our community. As our community grows in, population our Fire Department will grow to meet the challenge. I look forward to working with this Board, our community, and my fellow firefighters in serving the citizens of Spalding.
Thank you.

CONSENT CALENDAR

- a. **Approval of November 10, 2010 Bills**
(Payment of operating bills for the District, which are, approved expenditures in current budgets.)
- b. **Approval of Minutes for Reg. Mtg. 10/5/10 and Special Mtg. 10/19/10.**

Board Discussion on item a:

Salaries: NET		Admin-222	Fire-225	Sewer-227	Rec-231
Chris: payperiod 10/16-10/31/10	\$ 856.84	\$ 856.84			\$ 856.84
Linda: payperiod 10/16-10/31/10	\$ 551.88	\$ 551.88			\$ 551.88
Virginia: payperiod 10/16-10/31/10	\$ 390.74	\$ 390.74			\$ 390.74
Ray: payperiod 10/16-10/31/10	\$ 1,327.64			\$ 1,327.64	\$ 1,327.64
Bubba: payperiod 10/16-10/31/10	\$ 321.20				\$ 321.20 \$ 321.20
Line Items:	Bill Total	Admin-222	Fire-225	Sewer-227	Rec-231
Blue Shield of CA- Vision paid mid-month	\$ 65.40	\$ 65.40			\$ 65.40
Blue Shield of CA employee paid for dependents	\$ 1,105.85 \$ 1,007.40	\$1,105.85 \$1,007.40			\$ 2,113.25
Linda-Oct medical Savings	\$ 202.75	\$ 202.75			\$ 202.75

Computer Logistics	\$ 300.00	\$ 300.00			\$ 300.00	\$ 300.00
Michael Crawford	\$ 300.00		\$ 300.00		\$ 300.00	\$ 300.00
ENPLAN (w/10-5 bills)	\$ 4,437.75			\$4,437.75		\$ 4,437.75
J.D.Leroy	\$ 125.00			\$ 125.00		\$ 125.00
FASIS	\$ 2,309.00	\$ 502.80	\$1,558.58	\$ 187.60	\$ 60.02	\$ 2,309.00
Forest Office Equipment	\$ 48.80	\$ 48.80				\$ 48.80
Frontier - ponds	\$ 357.37	\$ 357.37				\$ 357.37
Gallagher, Chris [Oct mileage]	\$ 100.00	\$ 100.00				\$ 100.00
Sauers Engineering	\$ 625.00			\$ 625.00		\$ 625.00
USDA FUNDS						
Sauers Engineering	\$ 385.00			\$ 385.00		\$ 385.00
Semingson	\$ 1,119.00			\$ 1,119.00		\$ 1,119.00
Hat Creek Constr	\$115,722.86			115,722.86		\$115,722.86
Hat Creek Constr	\$ 1,700.00			\$ 1,700.00		\$ 1,700.00
Kirack Construction	\$ 3,153.00			\$ 3,153.00		\$ 3,153.00
TRANSFERS:						
Fuel Usage - Sept.			(\$222.15)	\$ 222.15		\$ -
mid-month bills paid	\$133,064.18	\$ 3,690.37	\$1,336.43	122,789.61	\$ 5,247.77	\$133,064.18
Salaries: NET						
		Admin-222	Fire-225	Sewer-227	Rec-231	
Chris: payper 11/1-15/10	\$ 920.75	\$ 920.75				\$ 920.75
Linda: payper 11/1-15/10	\$ 620.88	\$ 620.88				\$ 620.88
Virginia: payper 11/1-15/10	\$ 449.51	\$ 449.51				\$ 449.51
Ray: payper 11/1-15/10	\$ 1,327.64			\$ 1,327.64		\$ 1,327.64
Bubba: payper11/1-15/10	\$ 335.80				\$ 335.80	\$ 335.80
Line Items:						
	Bill Total	Admin-222	Fire-225	Sewer-227	Rec-231	
Axner Excavating Inc. **	\$ 76,071.51				\$76,071.51	\$ 76,071.51
Eagle Lake RV Park	\$ 125.00			\$ 125.00		\$ 125.00
Ed Staub - Propane	\$ 85.19	\$ 85.19				\$ 85.19
Feather Publishing	\$ 30.00	\$ 5.00	\$ 5.00	\$ 15.00	\$ 5.00	\$ 30.00
Forest Office	\$ 91.96	\$ 91.96				\$ 91.96
Frontier	\$ 403.84	\$ 403.84				\$ 403.84
Grainger	\$ 336.32			\$ 336.32		\$ 336.32
Hat Creek	\$ 400.00			\$ 400.00		\$ 400.00
Haws, Theobald, Auman	\$ 8,000.00	\$ 8,000.00				\$ 8,000.00
% ISU Atwood Insurance	\$ 17,469.00	\$ 706.00	\$ 8,159.00	\$ 7,899.00	\$ 705.00	\$ 17,469.00
LMUD	\$ 678.43	\$ 678.43				\$ 678.43
Marlin Leasing	\$ 162.38		\$ 24.36	\$ 113.67	\$ 24.35	\$ 162.38
Staples	\$ 55.33	\$ 55.33				\$ 55.33
U.S. Bank	\$ 3,545.04	\$ 839.67	\$ 58.45	\$ 2,597.67	\$ 49.25	\$ 3,545.04
U.S. Cellular	\$ 102.78	\$ 102.78				\$ 102.78
Waste Management	\$ 209.46	\$ 209.46				\$ 209.46

TRANSFERS:						
						-
**Funded by Boating/Waterway						\$ -
USDA FUNDS						
Hat Creek	\$ 196,779.77		196,779.77			\$196,779.77
Quick Space	\$ 215.45		\$ 215.45			\$ 215.45
% ALLOCATION FOR SEPT						
		(27,796.43)	\$4,181.00	\$19,607.44	\$ 4,007.99	\$ -
% amount added 11/9/10						
Scheduled Payroll Taxes - <i>thru Oct 2010 payroll</i>						
		Admin-222	Fire-225	Sewer-227	Rec-231	
IRS Payroll Taxes-September	\$ 1,425.62	\$ 712.52		\$ 622.54	\$ 90.56	\$ 1,425.62
IRS - FUTA	WE ARE EXEMPT FROM THIS					\$ -
EDD Payroll Taxes-September	\$ 233.88	\$ 81.26		\$ 146.11	\$ 6.51	\$ 233.88
EDD-UI/ETT 3rd Qrt						\$ -
District Benefits Totals	\$ 1,659.50	\$ 793.78		\$ 768.65	\$ 97.07	\$ 1,659.50
Salaries	\$ 7,102.88	\$ 3,790.60		\$ 2,655.28	\$ 657.00	\$ 7,102.88
Line Items	\$ 437,825.64	(12,928.40)	13,764.24	350,878.93	86,110.87	\$437,825.64
Total District Bills	\$ 446,588.02	\$(8,344.02)	13,764.24	\$354,302.86	86,864.94	\$446,588.02
Totals From District Bills Listing						

Questions on: Sauer's Engineering, Lodging for Ray and Axner Excavating. Fees to certified operator for well testing. As required by law we will continue to be pay Mike Crawford until Ray Solis receives test results for certification or until we have a qualified person for that position.

Larry Doss: **Motion to accept these bills as presented.**

Bill Keller: **Seconds Motion.**

Board Polled: **Unanimous Vote-Aye.**

Board Discussion on item b:

Bill Keller: **Motion to accept Minutes Reg. Mtg. 10/5/10 and Special Mtg. 10/19/10 as published.**

Larry Doss: **Seconds Motion.**

Board Polled: **Unanimous Vote-Aye**

NEW BUSINESS

- a. **Public Hearing: Change Regular Board Meeting from 1st Tuesday to 2nd Tuesday of every month.**

Public Hearing Open at 2:21 pm.

Requests that the regular meeting be moved to the 2nd Wednesday of the month so that Board members can attend the Board of Supervisors meetings on Tuesday.

Randall Aubrey: **Motion to waive the first reading of Amendment to Ordinance 2.02.010 and make the change from 2nd Tuesday of the month to 2nd Wednesday of the month.**

Bill Keller: **Seconds Motion.**

Public Comment: None

Board Polled: **Unanimous Vote-Aye.**

Public Hearing Closed at 2:26 pm.

CONTINUING BUSINESS

a. Fire Tax Assessment

b. Set time and date for open house for remodel and addition project.

Board Discussion on item a:

Chris Gallagher: The Fire Assessment Tax was set in 1985 and does not allow for capital improvement or vehicle replacement costs. The Fire Department Budget does not cover its needs. I request that the Board consider setting up a Prop. 218 process to place on the ballot for an increase of Fire Tax Assessment fees. There are many parcels in Spalding that have never paid a fire tax because the property is worth less than the Tax Assessors will bill for. Those properties have been identified and we want to bill them a fire tax to assist the Fire Departments Budget.

Issue to be discussed with legal council regarding the voting process of registered voters vs. property owner voters.

Public Comment: Several members of the public spoke but inaudible to transcriber.

Bill Keller: Requests a workshop be set to discuss the needs of the Fire Department, ISO rating requirements and properties that don't meet proper fire clearances.

Board Discussion on item b:

Public Comment: Requests open house to be postponed until opening weekend.

BOARD MEMBER'S REPORT (FOR DISCUSSION OF CONFERENCES, WORKSHOPS AND MEETINGS ATTENDED, PLUS OTHER ACTIVITIES SCSD'S GENERAL INTEREST)

John Monticelli: On November 1st, I and some of the Board members attended the Susan River Water Shed Meeting. Eagle Lake was not on the agenda, so it was not discussed. PG&E gave a presentation regarding cloud seeding of the Almanor Basin was the major topic. The hydrologist explained how cloud seeding works, noting that PG&E seeds between November and May and only during cold westerly storms. He also explained that the gentle slopes of the range between Almanor and Eagle Lake is one of the factors of less precipitation here. PG&E is not required to have permits to cloud seed and they make all the decisions. They stated the down wind effects show we do get some effect from the cloud seeding. On November 9th we attended the Lassen County Supervisors Meeting regarding the Eagle Lake Watershed. First to be addressed is to set up an integrated water plan so we can get funding from the state of which federal will match. BLM, USFS, Quincy Library, UC Davis Cooperative Extension spoke regarding all items needing to be addressed. Studies have shown that Eagle Lake water levels go through approximately 15 years of oscillation and that we are presently at the low and should start emerging from that low soon. Some items to be addressed are thinning the forest and vegetation, pine creek stability and the possibility of drilling wells in the strata of pine creek. Thanks to Bob Pyle and everyone who has interest in working toward restoring Eagle Lake water.

Public Comment: Inaudible...

Randall Aubrey: I heard that Siskiyou County Tribal sued about pollution and were forced to stop cloud seeding in the Lake Shasta area plan.

John Monticelli: There will be further study and discussion on this issue.

Randall Aubrey: PG&E stated their target is about 20 miles north east of Lake Almanor which includes the Caribou Wilderness area and with down wind effects of up to 100 miles, we benefit from cloud seeding.

Public Comment: Inaudible....the PG&E report that guy was reading from was doctored.

Randall Aubrey: The CR Desert Institute guy stated they only target certain particular storms of a certain temperature, storms that will benefit the seeding.

Public Comment: Inaudible...

John Monticelli: The entities will look into that issue. At least we have people that are working for Eagle Lake.

Board Discussion regarding the cost of cloud seeding.

GENERAL MANAGER REPORT
a. Monthly Report

SPALDING COMMUNITY SERVICE DISTRICT MONTHLY REPORT	
October 2010	November 10, 2010

	2010	2009
No. of Wastewater Hookups	560	
No. of Permits Purchased	597	
No. of Tanks Billed per 1/4	644	
No. of Parcels Taxed on Bond	909	
Gallons of Wastewater Flow	599,560	gallons
Lift Station #1 Strand	103,986	gallons
Lift Station #2 Marina	229,160	gallons
Lift Station #3 Acacia	154,753	gallons
Lift Station #4 Laurel	111,661	gallons
Ponds	NA	gallons
Total Wastewater Call-outs	0	
Total Income for Month	\$44,349	\$45,531
Admin	\$67	
Sewer	\$35,100	\$39,881
Marina	\$9,082	\$5,650
Fire	\$100	\$0
Receivable turnover Ratio		
Total Expenditures Month	\$420,357	Hat Creek and Axner Paid
Total Number of Employees	5	
Total Hours Worked	551	
Salaries & Benefits	\$8,480	\$15.39 /Hr.
Paid Vehicle Parking	\$8,777	\$5,454
Annual Parking Permits Sold	5	3
Annual Add Veh Parking Permit	0	0

Flows are for 31 days

Doc Permits Sold	0
Total Hours of Fire Training	0
Total Fire Calls	0

Notes:

*The Addition and new Maintenance Building were accepted by the Board on Oct. 19

*Security Fencing Ordered and approved by USDA

*New Refrigerator and Microwave ordered for Break Room approved by USDA

*Working on Bids for new computer server for SCADA system and office

*New well produces over 400 gallons per minute

*New Office hours begin Nov 1. Monday - Wednesday

Chris Gallagher : The State Controllers Report has been received.

SPALDING COMMUNITY SERVICE DISTRICT REPORT	
Total 2010 Jan - October	November 10, 2010

	2010	2009
No. of Wastewater Hookups	560	
No. of Permits Purchased	597	
No. of Tanks Billed per 1/4	644	
No. of Parcels Taxed on Bond	909	
Gallons of Wastewater Flow	4,997,152	gallons
Lift Station #1	816,776	gallons
Lift Station #2	1,992,775	gallons
Lift Station #3	1,214,936	gallons
Lift Station #4	972,665	gallons
Ponds	NA	gallons
Total Wastewater Call-outs	5	
Total Income for Month	\$349,988	
Admin	\$16,555	
Sewer	\$186,701	
Marina	\$137,243	
Fire	\$9,489	
Total Expenditures Month	\$732,782	
Total Number of Employees	5	
Total Hours Worked	5,178	

Paid Vehicle Parking	\$28,777	\$24,628
Annual Parking Permits Sold	208	180
Annual Add Veh Parking Permit	115	107
Doc Permits Sold	5	
Total Hours of Fire Training	78	
Total Fire Calls	30	

Thanks to USDA, Hat Creek and the Board for your support.

PUBLIC COMMENT

Frank Beckett: The donated wood has been cut and delivered. Thanks to the Board and District .

Merle Lay: Wishes to thank Stan Walton for the building.

Stan Walton: Feels the SCSD web site is the only means of communicating with our constituents. The District’s significant issues were responded to both times, of which you do a good job, but more of the Board’s doing is getting out to the public. Example: Fire Chief Resignation. I heard about it was through the Quilter’s. Nothing posted regarding what was being done on the interim basis. I was very nervous. We now know, as of today that John Rasnic is our new Fire Chief of which I am extremely happy. 2nd Example: Minutes aren’t current. No unapproved drafts are posted and approved minutes are too short and abbreviated. Example: It appears there is an employee benefit package? I don’t think half the people in this room are aware of it. I saw a brief mention of it in an old set of minutes, but nothing else. I know nothing of the public’s response to this package details.

Chris Gallagher: I disagree; all regular and special meeting agenda’s are posted on building and website. I personally post them. Look to the News and Events page; it’s been updated with boat ramp and building remodel progress including pictures. We are not required to post unapproved minutes, approved minutes are posted in a timely matter and do communicate what is going on at the District. If anyone has any further questions, they are welcome to come into the office for answers, get full staff reports or listen to the meeting tapes. The new Fire Chief info was not put on the web site until the Board approved him today.

Stan Walton: What is the agreement for patient transport?

Chris Gallagher: Yes we have an agreement with SEMSA and will post the pdf file on the website for anyone who wants to read it.

Public Comment: The web site is working great for me.

Chris Gallagher: We are having problems uploading information pdf files using Frontier. It is emailed to me in Susanville where I upload pdf files. We hope to have that problem fixed with the new computer system. We have discussed the issue with Go Daddy several times and they cannot remedy the problem.

Randall Aubrey: Discuss the web site issue with Val, she has experience in this area. With having a meeting once a month, the rumors run before the minutes are approved at the next regular meeting.

Joann Walton: How many people are hooked up to the sewer and how many are not?

Chris Gallagher: 560 Hookups, 597 Permits Purchased so 37 of those have not hookup up yet and 644 billable tanks. Lahontan is planning to send out another round of letters, as stated on our website. It is their decision as to when they send them. Our first five-year rate study is close to completion and next year the Board will review a possibility rate increase. We are working on collections of no pays and obtaining judgments on those properties. It is a legal process that takes time.

Mr. Nunes: Discusses his quarterly invoice.

John Monticelli: Requests Stan Walton to email Chris Gallagher regarding his concerns and suggestions issues and website.

Stan Walton: I have Chris' attention; I want the Board to know that the communication with the public needs work.

Bill Keller: This is a lame duck session as far as our elected officials. Congratulations and there was not a single negative vote against them.

Discussion: Publishing the names of delinquent property owners on the website.

ADJOURN

Bill Keller: **Motion to Adjourn.**

Larry Doss: **Seconds Motion.**

Board Polled: **Unanimous Vote-Aye.**

Board to Sign Approved Expenditures

Next regular meeting is scheduled for December 7, 2010 at 2:00pm

Respectfully submitted by: Virginia Bruce

These minutes were transcribed from audiotape. Every effort is made to record all person's comments. Some comments may have been edited to try to get thoughts across. My apologies to the members of the public whose comments could not be heard.