

**SPALDING COMMUNITY SERVICES DISTRICT  
REGULAR BOARD MEETING  
January 5, 2010**

**APPROVED BY DIRECTORS:**

**Approved 02/02/10**

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**MEETING PLACE: EAGLE LAKE COMMUNITY CENTER, SPALDING.**

**BOARD MEMBERS/STAFF PRESENT:** JOHN MONTICELLI, CHAIRPERSON,  
BILL KELLER, LARRY DOSS, TRINA MARQUIS

**CHRIS GALLAGHER, SECRETARY/GENERAL MANAGER**

**ABSENT:**

MEETING CALLED TO ORDER AT 2:00 PM by John Monticelli  
PLEDGE OF ALLEGIANCE

John Monticelli: Set Agenda, Dan James resignation.

Bill Keller: **Motion to accept Dan James resignation as of January 3, 2010.**

Larry Doss: **Seconds Motion.**

Chris Gallagher: Dan's resignation came in after the agenda was posted.

Board and Fire Department to schedule retirement dinner for Dan James.

Board Polled: **Unanimous Vote-Aye**

Bill Keller: **Motion that John Monticelli retains position of Chairperson until such time we have a full quorum. At that time, be discussed and voted on at subsequent meeting.**

Trina Marquis: **Seconds Motion.**

Board Polled: **Unanimous Vote-Aye**

**FIRE CHIEF'S REPORT TO THE SCSD BOARD**

Larry Frack: One medical call since last meeting. Met with Stones/Benguard December 21, 2009 regarding automatic mutual aid agreement.

Chris Gallagher: Any agreements must be presented to the Board for approval.

Review of agreement be scheduled at next meeting.

Larry Frack: Debra Frack appointed as station monitor. Jerry Neil is appointed as public relations officer and thanks to Howard for assisting with mechanical repairs. Fire Department needs more pagers.

Discussion: Areas needing additional training for communication between agencies and personnel. Fire Department volunteers to do weed abatement and follow up with County regarding Spalding airstrip upkeep.

Larry Frack: Requests that the use of fire hall by US Forest Service in the summer months be re-discussed by the Board to reconsider Board decision. I want to ask them to return. They are an asset and feel we may have to sacrifice to have them here for security.

Chris Gallagher: We will get a staff report and follow up on this issue at a later meeting.

John Monticelli: To be addressed and put on later agenda.

### **CONSENT CALENDAR**

Chris Gallagher: These are routine District business. Board members receive these reports in advance to review in order to prepare questions for discussion at the meeting for clarification. Public will also receive a copy of bills, receipts/deposits at future meetings.

- a. **2008-09 Annual Report of Financial Transactions of Special District.**
- b. **Approval of January 5, 2010 Bills (Payment of operating bills for the District which are approved expenditures in the current budgets.)**
- c. **Receipts/Deposits Report 11/28/09 thru 12/28/09.**
- d. **Approval of Minutes, Reg. Mtg. 11/03/09 and Special Mtg. 11/16/09.**
- e. **Board to Sign Approved Expenditures.**

Larry Doss: **Motion to accept the Consent Calendar.**

Bill Keller: **Seconds Motion.**

Board Polled: **Unanimous Vote-Aye**

John Monticelli: Signing of the bills to be at the end of the meeting.

### **NEW BUSINESS**

#### **General Manager Introduction, Review of Authority and Responsibility.**

Chris Gallagher: Thank you all for this opportunity. I'm excited to be here.

My background is diverse; law enforcement for 28 years and quite a bit of computer and systems experience. Degrees include: Park Management, Administration of Justice, and Masters Degree in Public Administration. I like being a project manager and think there is a lot of potential here and look forward to the building remodel and other District projects working to make the District into what it could be.

### **CONTINUING BUSINESS**

#### **Approval of Boating and Waterways Funds**

Discussion: Appropriation of funds. Those funds were never put into the budget.

Appropriation requires approval by a 4/5 Board vote. Boating and Waterways holding back 25% for clean-up costs. Chris Gallagher to take project to completion.

John Monticelli: **Motion to appropriate \$230,000 into fund 231.**

Larry Doss: **Seconds Motion.**

Board Polled: **Unanimous Vote-Aye.**

John Monticelli: **Motion to transfer \$177,569.25 into fund 231.**

Larry Doss: **Seconds Motion.**

Board Polled: **Unanimous Vote-Aye.**

**BOARD MEMBER'S REPORT (FOR DISCUSSION OF CONFERENCES, WORKSHOPS AND MEETINGS ATTENDED, PLUS OTHER ACTIVITIES SCSD'S GENERAL INTEREST)**

John Monticelli: Full set of plans to be submitted to both USDA and County to ready for bid by the end of February. Chris Gallagher to see project to completion with my full support.

**GENERAL MANAGER'S REPORT TO THE SCSD BOARD**

Chris Gallagher: Policy handbook in the works and will present a draft for review to the Board by late February or early March. I have been in contact with various agencies to let them know I am here and to answer any questions they might have. Made contact with a systems and QuickBooks expert. He volunteered to come look at our systems at no cost. If service on these systems requires more work, he will give us a quote for Board review.

Larry Doss: Requests that Linda and Virginia attend meetings. Their quick response to questions assists the smooth running of the District.  
Board and General Manager in agreement.

John Monticelli: Dan James received a letter from Vicky Scott thanking us for the use of the building and staff assistance.

Chris Gallagher: I spoke to Karen Fouch and plan to bring a resolution to the Board that will allow the General Manager to sign routine bills and routine payroll with proof provided to the Board after the fact for approval. Karen Fouch agrees with that process once there is a resolution by the Board stating such.

**PUBLIC COMMENT**

None

**ADJOURN**

John Monticelli: **Motion to Adjourn.**

Bill Keller: **Seconds Motion.**

Board Polled: **Unanimous Vote-Aye**

Next Regular Meeting is scheduled for February 2, 2010 at 2:pm.

Respectfully submitted by: Virginia Bruce

These minutes were transcribed from audiotape. Every effort is made to record all person's comments. Some comments may have been edited to try to get thoughts across.

**ACTION ITEMS**

Plan retirement dinner for Dan James

Fire Department agreement w/Stones be presented at next Board meeting.

<http://www.airnav.com/airport/1Q2>

<http://www.pilotoutlook.com/airport/california/1q2>

Virginia - Larry Frack: Request copy of previous agreement with USFS.  
Forest Service discussion placed on future agenda.

Chris to provide staff report at future meeting regarding possibility of asking USFS to return to fire hall in summer months.

Chris to revise the monthly income/expense report

Chris to bring resolution to Board to sign/pay routine bills and payroll w/providing proof to the Board after the fact.