SPALDING COMMUNITY SERVICES DISTRICT

**REGULAR BOARD MEETING**

**March 18, 2022**

***APPROVED BY DIRECTORS:***

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*BOARD MEMBERS PRESENT*: MIKE ARNOLD - CHAIR, TED THOMAS – VICE-CHAIR,

LARRY DOSS, ED LAWSON, RONALD LOBUE

**MEETING CALLED TO ORDER:** Mike Arnold, 3:00 pm

Roll Call **Present** **Not Present**

Mike Arnold \_\_\_X\_\_ \_\_\_\_\_\_\_

Ted Thomas \_\_\_X\_\_ \_\_\_\_\_\_\_

Larry Doss \_\_\_X\_\_ \_\_\_\_\_\_\_

Ed Lawson \_\_\_X\_\_ \_\_\_\_\_\_\_

Ronald LoBue \_\_\_X\_\_ \_\_\_\_\_\_\_

1. The Pledge of Allegiance was spoken
2. **APPROVAL OF THE AGENDA**

Mike noted an addition to the agenda regarding the postal boxes that would be put under the General Manager Report. Kari (an audience member) suggested putting the instructions regarding the public’s ability to submit comments to the Board, which are noted on the front of each Agenda, be put on a future agenda for discussion and possible permanent placement in Board Policies.

**Motion: Approve the agenda**

**First: Mike Arnold Second: Ed Lawson**

**Roll Call: Yes: Larry Doss, Mike Arnold, Ted Thomas, Ed Lawson, Ronald LoBue**

1. **GENERAL MANAGER REPORT TO THE BOARD**
2. Daniel (see above notice of addition) explained that the postal service will be looking to obtain an easement in order to put up more secure mail box systems. The current postal boxes are not secure and would not pass postal inspection. Daniel explained what areas the postal service was considering and what would be involved. Postal service would be donating the units - $36,000 for units – working on how to implement using concrete pads. Process is on-going and will not be immediate.

There were questions on the size and number of units. Postmaster was putting together a layout. Home mail delivery will still be available, but you can choose to have a mail box.

US Postal Service will require an executed easement in order to implement this program. Further information will be provided from the Postal Service as the project progresses. There was some discussion regarding the organization of the project. Information continues to be gathered.

1. Mike noted that there were a large number of “freedom of information” requests and reiterated that the CSD continued to be under-staffed. Those requests would be processed in as timely a manner as rapidly as possible with the current number of available staff.
2. **FIRE CHIEF REPORT TO BOARD**

Fire Chief Cliff reported that he had discussed Roads and overgrown Trees with Pete at Lassen Public Works – and this issue is an ongoing discussion. For the last two years, the Fire Department has been working to get specific (7 – 8) streets cleared of overgrown trees which hinder or completely block access for equipment to utilize the street. These are streets in the community that Fire equipment cannot get down. Pete is working on an MOU for Spalding CSD so that we can trim trees for emergency access. Spalding will do the work.

Problem is how to get rid of the green waste as Spalding is not able to burn waste at this time. Pete is working with C&S to bring in dumpsters – but this could possibly take away from the current number of dumpsters used by the District. Possibility of LMUD of assisting with this project. Another possibility would be if Firewise could assist with dumpsters (mentioned Clear Creek utilizing Fire Wise to assist with tree removal).

This is an ongoing project with complex organization.

1. **PUBLIC COMMENT**
2. Sheryl Alvernez – Spalding Road: She began with an explanation regarding North Star’s sewer rate study and discrepancies between Spalding CSD and Lassen County’s budgets. She provided an extensive spreadsheet which supposedly shows budget expenditures from 2016 through 2021. She requested that the Board review the spreadsheet and two letters (one from Sheryl Alvernaz and one from Virginia Bruce), both of which are available at the District office.
3. Kari Graton made some suggestions regarding purchasing a projector for Power Point presentations, and stated that she felt that the Board was not following the appropriate CA government code regarding obtaining contracts for services and making purchases. She suggested using Purchase Order numbers, and did not approve of the current practices of keeping records in boxes. Comments were made regarding the 2011 SSMP and expenditures to the Rec Fund. Also included were comments regarding past audits.

Mr. LoBue started a discussion regarding transfers for journal entries between Lassen County and the Accountant, and money being spent without any approvals. Mr. Arnold did not recall any statement that required CSD staff were not to use a credit card. It was suggested that the Board read their ordinances over and over again.

1. Will Turner (community member in audience) stated that past comments of his to the Board have been ignored. Options will be taken out of the Boards hands.
2. **APPROVAL OF MINUTES**

There were some changes to the February 18, 2022 minutes. Questions were asked regarding the TIAA Bank – which is the CSD lease of the copy/fax machine

**Motion: Approve the minutes with changes**

**First: Ted Thomas Second: Larry Doss**

**Roll Call: Yes: Larry Doss, Mike Arnold, Ted Thomas, Ed Lawson**

**No: Ronald LoBue**

1. **CONSENT CALENDAR**

**Motion: Approve the consent calendar**

**First: Larry Doss Second: Ted Thomas**

**Roll Call: Yes: Larry Doss, Mike Arnold, Ted Thomas, Ed Lawson**

**No: Ronald LoBue**

1. **PUBLIC HEARING**

There was no public hearing

1. **BOARD MEMBERS REPORTS**

Larry Doss commented that the contract for the Marina ended April 1, 2020. There currently is a 20-year contract which began April 1, 2008 – so the current contract ends March 31, 2028. This will become an action item for the next meeting

Ed Lawson thanked Cliff Spediacci and volunteers for help with the greenwaste. There are four years left in the Firewise agreement, which began in 2021.

1. **NEW BUSINESS**
2. Review and approve contract for General Manager, Marlane Morse.

**Motion: Approve the contract for GM**

**First: Mike Arnold Second: Ed Lawson**

**Roll Call: Yes: Larry Doss, Mike Arnold, Ted Thomas, Ed Lawson, Ronald LoBue**

1. Memorandum to District Counsel dated March 18, 2022 – became an action item for the next Board meeting.
2. Starlink internet services were reviewed and approved

**Motion: Approve the contract for Starlink services**

**First: Mike Arnold Second: Ron LeBue**

**Roll Call: Yes: Larry Doss, Mike Arnold, Ted Thomas, Ed Lawson, Ronald LoBue**

1. **CONTINUING BUSINESS**
2. Marina deferred maintenance – became an action item for next agenda
3. Clearing roadways for Emergency Equipment (see above #4 Fire Chief Report regarding project to remove trees for emergency equipment).
4. Kitchen Oven Donation: continues to be researched by staff.

**ADJOURN**

The meeting was adjourned at 5:30

**Motion: Motion to adjourn**

**First: Ted Thomas Second: Larry Doss**

**Roll Call: Yes: Larry Doss, Mike Arnold, Ted Thomas, Ed Lawson, Ronald LoBue**

**The next regular meeting scheduled for April 15th 2022**

Respectfully submitted by: Sharon Moats & Marlane Morse