



SPALDING COMMUNITY SERVICES DISTRICT

BOARD OF DIRECTORS

TELEPHONIC
MEETING AGENDA
JANUARY 15, 2021
3:00 PM

MEMBERS OF THE BOARD
MIKE ARNOLD, BOARD CHAIR
TED THOMAS, BOARD VICE CHAIR
LARRY DOSS, DIRECTOR
ED LAWSON, DIRECTOR
DARREN READ, DIRECTOR

MEETING ACCESS:
PURSUANT TO GOVERNOR'S ORDER N-29-20
THIS MEETING WILL BE CONDUCTED VIA TELECONFERENCE
THE PUBLIC MAY ELECTRONICALLY ATTEND THE MEETING
VIA TELEPHONE: (701)779-9724
ONLINE MEETING ID: EAGLELAKESCD

Welcome to the SCSD Board Meeting! Members of the public may provide public comment on any item on the Board's agenda. A person seeking to address the Board may submit their comments via email to generalmanager@spaldingcsd.org or via telephone at 530-825-3258 at least two hours prior to the start of the meeting. The Board Secretary will read all timely received comments during the board meeting. If your comment is directed to a particular agenda item, please note the item number in your email. Public comments are limited to five (5) minutes, unless the Chairperson of the Board grants a longer period of time. A group representative addressing the Board is limited to fifteen (15) minutes, or longer, as the Chairperson deems necessary. Comments by members of the public on an item that appears on the agenda will only be allowed during consideration of the item by the Board.

THIS MEETING IS BEING HELD IN ACCORDANCE WITH THE BROWN ACT AS CURRENTLY IN EFFECT UNDER THE STATE EMERGENCY SERVICES ACT, THE GOVERNOR'S EMERGENCY DECLARATIONS RELATED TO COVID-19, AND THE GOVERNOR'S EXECUTIVE ORDER N-29-20 ISSUED ON MARCH 17, 2020 THAT ALLOWS ATTENDANCE BY MEMBERS OF THE DISTRICT, DISTRICT STAFF, AND THE PUBLIC TO PARTICIPATE AND CONDUCT THE MEETING BY TELECONFERENCE, VIDEOCONFERENCE, OR BOTH.

PUBLIC COMMENTS ON AGENDIZED ITEMS MAY BE SUBMITTED VIA EMAIL TO GENERALMANAGER@SPALDINGCSD.ORG OR VIA TELEPHONE AT 530-825-3258 AT LEAST TWO HOURS PRIOR TO THE START OF THE MEETING.

CALL TO ORDER

ROLL CALL

___ Mike Arnold

___ Ted Thomas

___ Larry Doss

___ Ed Lawson

___ Darren Read

1. **PLEDGE OF ALLEGIANCE**

2. **BOARD OF DIRECTORS ORGANIZATION FOR 2021**

- Election of Board Chair
- Election of Board Vice Chair

3. **APPROVAL OF THE AGENDA**

4. **GENERAL MANAGER REPORT**

5. **FIRE CHIEF REPORT TO BOARD**

6. **PUBLIC COMMENT** – Any person may submit a comment on any topic that is not listed on this agenda via email at generalmanager@spaldingcsd.org or via telephone at 530-825-3258 at least two hours prior to the start of the meeting. Please note, any topic that requires action will be referred to staff for a report and action at a subsequent meeting. Please wait to speak to items listed on the agenda until their time for discussion. Presentations are subject to a five-minute limit.

7. **APPROVAL OF MINUTES**

- a. Submitted for approval are the minutes from the November 20, 2020 Board of Directors meeting.

Action requested – APPROVE BOARD MINUTES FOR November 20, 2020 AND AUTHORIZE THE BOARD MEMBERS PRESENT TO SIGN

8. **CONSENT CALENDAR**

All matters listed under the Consent Calendar are considered to be routine by the Board of Directors. There will be no separate discussion on these items. Any member of the public or the Board of Directors may request removal of an item from the consent calendar to be considered separately.

None

9. **PUBLIC HEARINGS**

None

10. **BOARD MEMBER REPORTS / BOARD MEMBER COMMENTS**

(Pursuant to California State law, the Board is prohibited from taking action on any item not listed on the agenda)

11. **CONTINUING BUSINESS**

None

12. **CLOSED SESSION**

None

13. **ADJOURN**

Next regular meeting is scheduled for February 19, 2021 at 3:00 p.m.

Information and Procedures Concerning the Agenda and Board of Directors Meetings

Meeting Information:

Meetings are generally held the third Friday of each month. Meetings start at 3:00 p.m. and are held in the Eagle Lake Community Center, 502-907 Mahogany Way, Susanville. At the end of each year the Board adopts a meeting schedule for the upcoming year. Meeting dates can be changed as a result of holidays or other events so please check the meeting calendar to be certain. Copies of the adopted meeting calendar for the year are available in the District Office or on the District's website.

Agenda Information:

The agenda for every meeting of the Board is posted in front of the District Office at least 72 hours before each meeting (24 hours before a special meeting) and is also available on the District's website. A copy of the agenda and supporting materials provided to the Board of Directors members to explain each agenda item (excluding documents that are not a public record within the meaning of the Public Records Act) are available for your review at the District Office (please do not remove items from these files), and on the District website. Copies of supporting materials can be made for you at a charge to cover costs.

Agenda Format and Meeting Order:

The agenda is usually organized into the following areas and meetings generally proceed in the following order:

1. **Pledge of Allegiance.**
2. **Approval of Agenda.**
3. **General Manager Report to Board.**
4. **Fire Chief Report to Board.**
5. **Public Comment:** this is the area of the agenda where members of the audience may address the Board on any matter not listed on the agenda. The Board, by law, cannot take action on any matter not listed on the agenda, but may respond to statements or questions and provide staff direction. Pursuant to Governor's Order N-29-20, public comments may be submitted via email to generalmanager@spaldingcsd.org or via telephone at 530-825-3258 at least two hours prior to the start of the meeting.
6. **Approval of Minutes:** this is the time for the board to approve the minutes from the previous board meeting.
7. **Consent Calendar:** these are items that are considered routine and are handled by one motion and vote of the Board. If you wish to discuss any item on the Consent Agenda you can either fill out a speaker card (located in the back of the board room) and give it to the Clerk of the Board (sitting to the left of the Board) or, when the Chair asks if there is anything anyone would like to remove from the Consent Agenda, stand and approach the podium and request the item be removed. The removed items are discussed at separately.
8. **Public Hearing and Timed Items:** this is where items that are required by law to be heard as a public hearing are set. This is the section where appeals before the Board are usually discussed. Hearings may start after the time listed, but will never start before the time listed.
9. **Board Members Reports / Committee Reports:** this is where board members can speak on any conferences, workshops, meetings or other activities SCSD General Interest including AB1234 travel reports.
10. **New Business:** this is where presentations to the Board and items that require full discussion are heard.
11. **Continuing Business:** this is where staff and board can engage on business matters on-going or previously heard.
12. **General Managers Report:** this is where the GM informs the board on any current activity or situation occurring in the district.
13. **Closed Session:** The Board is authorized, by law, to meet in a closed session in certain circumstances. This area of the agenda identifies those items that will be discussed during the closed session.
14. **ADJOURNMENT:** this is the time that the board conclude the current meeting and sets the date, time and location for the following special or regular scheduled board meeting.

Public Participation:

It is the policy of the Board of Directors, and a requirement of the California Open Meetings Law, to allow members of the public the opportunity to comment on all matters before the Board. Public participation is limited to matters within the subject matter jurisdiction of the Board pursuant to Government Code Section 54954.3. The Board has adopted policy and procedures to facilitate the meeting process and conduct.

The Board of Directors is committed to making its proceedings accessible to all citizens. Individuals with special needs should call the District Office at 530.825.3258, Tuesday through Friday, 9:30 a.m. to 3:30 p.m. to request disability-related modifications/accommodations or to request materials in alternate formats. All requests for special accommodations and/or alternative format documents should be made 48 hours prior to the meeting to ensure adequate time to provide the requested accommodation. **All accommodation requests will be processed swiftly and resolving any doubt in favor of accessibility.**

**SPALDING COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING
November 20, 2020**

DRAFT

APPROVED BY DIRECTORS:

**MEETING ACCESS: EAGLE LAKE COMMUNITY CENTER, SPALDING (WITH LIMITED SEATING);
THE MEETING WAS ALSO CONDUCTED VIA TELECONFERENCE; THE PUBIC COULD
ELECTRONICALLY ATTEND THE MEETING VIA TELEPHONE: (701) 779-9724**

**BOARD MEMBERS/STAFF PRESENT: MIKE ARNOLD, CHAIRPERSON, TED THOMAS, VICE-
CHAIRPERSON, LARRY DOSS, ED LAWSON ABSENT: DARREN READ**

MEETING CALLED TO ORDER BY Mike Arnold at 3:00 p.m.

1. **PLEDGE OF ALLEGIANCE** - None

2. **APPROVAL OF THE AGENDA**

Motion: Approve the November 20, 2020 agenda.

First: Ted Thomas

Second: Ed Lawson

**Roll Call: Larry Doss – yes; Mike Arnold – yes; Ed Lawson – yes; Ted Thomas – yes;
Darren Read – absent;**

3. **GENERAL MANAGER’S REPORT TO THE BOARD**

The General Manager’s report is attached or available by request at the district office.

4. **FIRE CHIEF’S REPORT TO THE BOARD**

There was no report this month.

5. **PUBLIC COMMENT**

Ken Coffey read 3 public comments which are attached or are available by request at the district office.

* Newsletters are mailed to all residents on a quarterly basis. To save postage some letters are sent with the sewer bills. The newsletter is posted on the website. Mike Arnold suggested that their might be an opt in function on the website that would allow community residents to add their email and receive all correspondence electronically. Sharon Moats will look into this.

* Fire Abatement issues – Mr. Coffey suggested getting together a work group to clear lots during the winter months until dumpsters are available.

* The office keeps an updated spreadsheet on property owners contacts and works on it continually.

* Neighborhood Watch is a private non-profit organization. Newsletters go out on a regular basis to members only because of confidentiality. Membership is renewed once every year. All community residents are eligible to join.

6. **APPROVAL OF MINUTES**

a. **Approval of the minutes from the October 16, 2020 Board of Directors’ meeting.**

Motion: Approve the October 16, 2020 minutes.

First: Mike Arnold

Second: Ted Thomas

Roll Call: Larry Doss – yes; Mike Arnold – absent; Ted Thomas – yes; Ed Lawson – yes; Darren Read – absent

- b. Approval of the addendum to the minutes from the June 19, 2020 Board of Directors' meeting.**

Addendum: Mr. Arnold did not read an email from Mr. Wilson explaining why he requested to be terminated; rather Mr. Arnold mentioned this email and summarized certain portions of its content. This email is not available at the district office.

Motion: Approve an addendum be added to the June 19, 2020 minutes.

First: Mike Arnold

Second: Ed Lawson

Roll Call: Larry Doss – yes; Mike Arnold – absent; Ted Thomas – yes; Ed Lawson – yes; Darren Read – absent

7. CONSENT AGENDA

None.

8. PUBLIC HEARING

None

9. BOARD MEMBER / COMMITTEE REPORTS / BOARD MEMBER COMMENTS

None

10. NEW BUSINESS

- a. Adopt Resolution 2020-3: A Resolution of the Board of Directors of the Spalding Community Services District Documenting Interfund Borrowing and Repayment**

Action requested – ADOPT RESOLUTION 20203: A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SPALDING COMMUNITY SERVICES DISTRICT DOCUMENTING INTERFUND BORROWING AND REPAYMENT

See attached resolution. Portion of this money was used for the pond closure project and will be reimbursed to the district under a grant the district is operating under once the documentation and deliverable is completed. District Council and CFO, Mary Cheeks, were involved in preparing this resolution.

First: Mike Arnold

Second: Ted Thomas

Roll Call: Larry Doss – yes; Mike Arnold – absent; Ted Thomas – yes; Ed Lawson – yes; Darren Read – absent

11. CONTINUING BUSINESS

None

12. CLOSED SESSION

None

ADJOURN

The meeting was adjourned at 3:39 p.m.

There is no regular meeting in December.

The next regular meeting scheduled for January 15, 2021 at 3:00pm

Respectfully submitted by: Sharon Moats