



SPALDING COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS

TELEPHONIC
MEETING AGENDA
FEBRUARY 19, 2021
3:00 PM

MEMBERS OF THE BOARD
MIKE ARNOLD, BOARD CHAIR
TED THOMAS, BOARD VICE CHAIR
LARRY DOSS, DIRECTOR
ED LAWSON, DIRECTOR
DARREN READ, DIRECTOR

MEETING ACCESS:
PURSUANT TO GOVERNOR'S ORDER N-29-20
THIS MEETING WILL BE CONDUCTED VIA TELECONFERENCE
THE PUBLIC MAY ELECTRONICALLY ATTEND THE MEETING
VIA TELEPHONE: (701)779-9724
ONLINE MEETING ID: EAGLELAKESCD

Welcome to the SCSD Board Meeting! Members of the public may provide public comment on any item on the Board's agenda. A person seeking to address the Board may submit their comments via email to generalmanager@spaldingcsd.org or via telephone at 530-825-3258 at least two hours prior to the start of the meeting. The Board Secretary will read all timely received comments during the board meeting. If your comment is directed to a particular agenda item, please note the item number in your email. Public comments are limited to five (5) minutes, unless the Chairperson of the Board grants a longer period of time. A group representative addressing the Board is limited to fifteen (15) minutes, or longer, as the Chairperson deems necessary. Comments by members of the public on an item that appears on the agenda will only be allowed during consideration of the item by the Board.

THIS MEETING IS BEING HELD IN ACCORDANCE WITH THE BROWN ACT AS CURRENTLY IN EFFECT UNDER THE STATE EMERGENCY SERVICES ACT, THE GOVERNOR'S EMERGENCY DECLARATIONS RELATED TO COVID-19, AND THE GOVERNOR'S EXECUTIVE ORDER N-29-20 ISSUED ON MARCH 17, 2020 THAT ALLOWS ATTENDANCE BY MEMBERS OF THE DISTRICT, DISTRICT STAFF, AND THE PUBLIC TO PARTICIPATE AND CONDUCT THE MEETING BY TELECONFERENCE, VIDEOCONFERENCE, OR BOTH.

PUBLIC COMMENTS ON AGENDIZED ITEMS MAY BE SUBMITTED VIA EMAIL TO GENERALMANAGER@SPALDINGCSD.ORG OR VIA TELEPHONE AT 530-825-3258 AT LEAST TWO HOURS PRIOR TO THE START OF THE MEETING.

CALL TO ORDER

ROLL CALL

___ Mike Arnold

___ Ted Thomas

___ Larry Doss

___ Ed Lawson

___ Darren Read

1. **PLEDGE OF ALLEGIANCE**

2. **APPROVAL OF THE AGENDA**

3. **GENERAL MANAGER REPORT**

4. **FIRE CHIEF REPORT TO BOARD**

5. **PUBLIC COMMENT** – Any person may submit a comment on any topic that is not listed on this agenda via email at generalmanager@spaldingcsd.org or via telephone at 530-825-3258 at least two hours prior to the start of the meeting. Please note, any topic that requires action will be referred to staff for a report and action at a subsequent meeting. Please wait to speak to items listed on the agenda until their time for discussion. Presentations are subject to a five-minute limit.

6. **APPROVAL OF MINUTES**

- a. Submitted for approval are the minutes from the January 15, 2021 Board of Directors meeting.

Action requested – APPROVE BOARD MINUTES FOR January 15, 2021 AND AUTHORIZE THE BOARD MEMBERS PRESENT TO SIGN

7. **CONSENT CALENDAR**

All matters listed under the Consent Calendar are considered to be routine by the Board of Directors. There will be no separate discussion on these items. Any member of the public or the Board of Directors may request removal of an item from the consent calendar to be considered separately.

None

8. **PUBLIC HEARINGS**

None

9. **BOARD MEMBER REPORTS / BOARD MEMBER COMMENTS**

(Pursuant to California State law, the Board is prohibited from taking action on any item not listed on the agenda)

10. **CONTINUING BUSINESS**

- FEMA Road Grant Report – Ken Coffey – General Manager
- Ted Thomas - Board Member
- Rate Study and Weather Station

11. **CLOSED SESSION**

None

12. **ADJOURN**

Next regular meeting is scheduled for March 19, 2021 at 3:00 p.m.

Information and Procedures Concerning the Agenda and Board of Directors Meetings

Meeting Information:

Meetings are generally held the third Friday of each month. Meetings start at 3:00 p.m. and are held in the Eagle Lake Community Center, 502-907 Mahogany Way, Susanville. At the end of each year the Board adopts a meeting schedule for the upcoming year. Meeting dates can be changed as a result of holidays or other events so please check the meeting calendar to be certain. Copies of the adopted meeting calendar for the year are available in the District Office or on the District's website.

Agenda Information:

The agenda for every meeting of the Board is posted in front of the District Office at least 72 hours before each meeting (24 hours before a special meeting) and is also available on the District's website. A copy of the agenda and supporting materials provided to the Board of Directors members to explain each agenda item (excluding documents that are not a public record within the meaning of the Public Records Act) are available for your review at the District Office (please do not remove items from these files), and on the District website. Copies of supporting materials can be made for you at a charge to cover costs.

Agenda Format and Meeting Order:

The agenda is usually organized into the following areas and meetings generally proceed in the following order:

1. Pledge of Allegiance.
2. Approval of Agenda.
3. General Manager Report to Board.
4. Fire Chief Report to Board.
5. Public Comment: this is the area of the agenda where members of the audience may address the Board on any matter not listed on the agenda. The Board, by law, cannot take action on any matter not listed on the agenda, but may respond to statements or questions and provide staff direction. Pursuant to Governor's Order N-29-20, public comments may be submitted via email to generalmanager@spaldingcsd.org or via telephone at 530-825-3258 at least two hours prior to the start of the meeting.
6. Approval of Minutes: this is the time for the board to approve the minutes from the previous board meeting.
7. Consent Calendar: these are items that are considered routine and are handled by one motion and vote of the Board. If you wish to discuss any item on the Consent Agenda you can either fill out a speaker card (located in the back of the board room) and give it to the Clerk of the Board (sitting to the left of the Board) or, when the Chair asks if there is anything anyone would like to remove from the Consent Agenda, stand and approach the podium and request the item be removed. The removed items are discussed at separately.
8. Public Hearing and Timed Items: this is where items that are required by law to be heard as a public hearing are set. This is the section where appeals before the Board are usually discussed. Hearings may start after the time listed, but will never start before the time listed.
9. Board Members Reports / Committee Reports: this is where board members can speak on any conferences, workshops, meetings or other activities SCSD General Interest including AB1234 travel reports.
10. New Business: this is where presentations to the Board and items that require full discussion are heard.
11. Continuing Business: this is where staff and board can engage on business matters on-going or previously heard.
12. General Managers Report: this is where the GM informs the board on any current activity or situation occurring in the district.
13. Closed Session: The Board is authorized, by law, to meet in a closed session in certain circumstances. This area of the agenda identifies those items that will be discussed during the closed session.
14. ADJOURNMENT: this is the time that the board conclude the current meeting and sets the date, time and location for the following special or regular scheduled board meeting.

Public Participation:

It is the policy of the Board of Directors, and a requirement of the California Open Meetings Law, to allow members of the public the opportunity to comment on all matters before the Board. Public participation is limited to matters within the subject matter jurisdiction of the Board pursuant to Government Code Section 54954.3. The Board has adopted policy and procedures to facilitate the meeting process and conduct.

The Board of Directors is committed to making its proceedings accessible to all citizens. Individuals with special needs should call the District Office at 530.825.3258, Tuesday through Friday, 9:30 a.m. to 3:30 p.m. to request disability-

related modifications/accommodations or to request materials in alternate formats. All requests for special accommodations and/or alternative format documents should be made 48 hours prior to the meeting to ensure adequate time to provide the requested accommodation. **All accommodation requests will be processed swiftly and resolving any doubt in favor of accessibility.**

**SPALDING COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING
January 15, 2021**

DRAFT

APPROVED BY DIRECTORS:

**MEETING ACCESS: EAGLE LAKE COMMUNITY CENTER, SPALDING (WITH LIMITED SEATING);
THE MEETING WAS ALSO CONDUCTED VIA TELECONFERENCE; THE PUBIC COULD
ELECTRONICALLY ATTEND THE MEETING VIA TELEPHONE: (701) 779-9724**

**BOARD MEMBERS/STAFF PRESENT: MIKE ARNOLD, CHAIRPERSON, TED THOMAS, VICE-
CHAIRPERSON, LARRY DOSS, ED LAWSON, DARREN READ**

MEETING CALLED TO ORDER BY Mike Arnold at 3:02 p.m.

1. **PLEDGE OF ALLEGIANCE** - None
2. **BOARD OF DIRECTORS ORGANIZATION FOR 2021**

ELECTION OF BOARD CHAIRMAN

Motion: Ted Thomas for Board Chairman.

First: Larry Doss Second: Ed Lawson

Roll Call: Larry Doss – yes; Mike Arnold – no; Ed Lawson – no; Ted Thomas – no;

Darren Read – no

Motion failed.

Motion: Mike Arnold for Board Chairman

First: Darren Read Second: Ed Lawson

**Roll Call: Larry Doss – no; Mike Arnold – yes; Ed Lawson – yes; Ted Thomas –
abstained; Darren Read – yes**

Mike Arnold is Board Chairman.

ELECTION OF BOARD VICE CHAIRMAN

Motion: Ed Lawson for Board Vice Chairman

Ed Lawson declined the nomination.

Motion: Darren Read for Board Vice Chairman.

First: Mike Arnold Second: None

Motion failed.

Motion: Ted Thomas as Board Vice Chairman

First: Larry Doss Second: Ed Lawson

Roll Call: Larry Doss – yes; Mike Arnold – yes; Ed Lawson – yes; Ted Thomas – yes;

Darren Read – yes

Ted Thomas is Board Vice Chairman.

3. **APPROVAL OF THE AGENDA**

Motion: Approve the January 15, 2021 agenda.

The January 15, 2021 agenda was approved without changes.

4. **GENERAL MANAGER'S REPORT TO THE BOARD**

The General Manager's report is attached or available by request at the district office.

Darren Read reported that as of December 21, 2020 Cal Fire Lassen Modoc unit does not require burn permits at this time. Call Air Quality Management prior to burning to make sure it is a permissible burn day.

5. **FIRE CHIEF'S REPORT TO THE BOARD**

The Fire Chief's report is attached or available by request at the district office.

The money received from Cal Fire completely supplements the fire department's budget because the money received annually from the parcel assessments fees for fire prevention and suppression is not enough to cover the volunteer fire department for the year. Maintaining the equipment and Workmen's Comp for the volunteers is very expensive.

6. **PUBLIC COMMENT**

Ken Coffey read 2 public comments which are attached or are available by request at the district office.

- Mr. Coffey spoke on the concerns Will Turner expressed in his comment to the Board regarding the FEMA grant violations as he sees them. Mr. Coffey reiterated his remarks from the November 20, 2020 Board of Directors' meeting that all receipts have been provided by Ted Thomas, Board member, who oversaw the FEMA grant road work. These receipts have been provided to Pete Heimbigner, the head of the Lassen County Road Department. Mr. Heimbigner is working on the final analysis of overall spent money used for the work performed vs. the budget FEMA grant amount. Mr. Heimbigner is checking to see if there is any residual money left from the grant that can be further utilized by Spalding. Mr. Coffey will update the Board of Directors once he receives the report.
- Pete Heimbigner updated the Board on where the county is on reconciling the FEMA Road grant. It looks like there is approximately \$10,413 remaining. The Spalding FEMA grant is part of a Disaster Relief Event which includes 8 projects. All 8 projects have to be closed out together before FEMA will look at any remaining funds and decide if they can be further used in those projects. Mr. Heimbigner has all documentation he needs to close out the Spalding project. Mr. Heimbigner will update the district once he has an answer from FEMA on the use of the remaining funds. Mr. Heimbigner did not want to get into details about the allegations of misappropriations of funds (repairing roads not on the Scope of Work). FEMA will make the call on this issue.
- Ken Coffey will bring the issue of misappropriation of funds back to the Board for action if necessary, once there is a decision from FEMA.

7. **APPROVAL OF MINUTES**

Approval of the minutes from the November 20, 2020 Board of Directors' meeting.

Motion: Approve the November 20, 2020 minutes.

First: Mike Arnold

Second: Ted Thomas

Roll Call: Larry Doss – yes; Mike Arnold – yes; Ted Thomas – yes; Ed Lawson – yes; Darren Read – absent

8. **CONSENT AGENDA**

None.

9. **PUBLIC HEARING**

None

10. BOARD MEMBER / COMMITTEE REPORTS / BOARD MEMBER COMMENTS

Board Member, Larry Doss asked for an update on the fee study and pond closure project. Mike Arnold reported that the district is preparing the last few deliverables that need to be turned in to the State to close out the grant which will allow the district to be reimbursed for the money already spent on this project. NorthStar needs to complete Form 200 (a modified discharge permit requirement) to get permission to close down one pond. There is a little bit dirtier discharge from the pond than Lahonton, Regional Water Quality Control, would like to see so they are asking for a leak study to be done before approving the Form 200. Currently the district is waiting a decision from Lahonton about the discharge. More information will follow at the next Board meeting

11. CONTINUING BUSINESS

None

12. CLOSED SESSION

None

ADJOURN

The meeting was adjourned at 3:35 p.m.

The next regular meeting scheduled for February 19, 2021 at 3:00pm

Respectfully submitted by: Sharon Moats