

**SPALDING COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING
September 18, 2020**

APPROVED BY DIRECTORS:

MEETING ACCESS: EAGLE LAKE COMMUNITY CENTER, SPALDING (WITH LIMITED SEATING); THE MEETING WAS ALSO CONDUCTED VIA TELECONFERENCE; THE PUBIC COULD ELECTRONICALLY ATTEND THE MEETING VIA TELEPHONE: (707) 779-9724

BOARD MEMBERS/STAFF PRESENT: MIKE ARNOLD, CHAIRPERSON, TED THOMAS, VICE-CHAIRPERSON, LARRY DOSS, DARREN READ, ED LAWSON

MEETING CALLED TO ORDER BY Mike Arnold at 3:00 p.m.

1. PLEDGE OF ALLEGIANCE - None

2. APPROVAL OF THE AGENDA

Agenda approved with no changes.

3. GENERAL MANAGER'S REPORT TO THE BOARD

Available on line under Board Meeting September 18, 2020 agenda or by request at the district office. Ken Coffey also reported that he has been working with Erik Edholm from Air Quality Control to reinstate a green waste dumpster program. More official information will follow with a procedural outline of steps that the District will need to take. Flu shots will be available to community members. Reminder these are not senior flu shots. Contact the office for date and times.

4. CHIEF'S REPORT TO THE BOARD

There were 5 calls for the month of August.

5. PUBLIC COMMENT

None

6. APPROVAL OF MINUTES

a. Approval of the minutes from the August 21, 2020 Board of Directors' meeting.

Ted Thomas reported that the phone number to access the meetings at the top of the agenda is incorrect and asked for it to be changed. Darren Read reported that the access via the internet did not work. Mike Arnold stated that there is not enough broadband width to allow the District to hold these meetings using video conferencing. Mr. Thomas asked that this be removed from future agendas.

Motion: Approve the August 21, 2020 minutes with suggested changes.

First: Ted Thomas

Second: Larry Doss

Roll Call: Larry Doss – yes; Darren Read – yes; Mike Arnold – yes; Ted Thomas – yes; Ed Lawson - yes

7. CONSENT AGENDA

None.

8. **PUBLIC HEARING**

None

9. **BOARD MEMBER / COMMITTEE REPORTS / BOARD MEMBER COMMENTS**

None

10. **NEW BUSINESS**

a. **Special Assessment for Fire Fees**

There were no changes to the assessments for Fire fees this year. This fee is adjusted when there is an adjustment to property lines such as a merger, etc.

Motion: Approve and sign report to the county.

First: Mike Arnold

Second: Ed Lawson

Roll Call: Larry Doss – yes; Darren Read – yes; Mike Arnold - yes; Ted Thomas – yes; Ed Lawson – yes

b. **Approval of \$3,486.24 to Aqua Sierra Controls, Inc.**

Aqua Sierra Controls, Inc. will supply the District with cellular antennas and accessories for the SCADA communications. Darren Read asked if this will improve our connectivity service. Mike Arnold is asking for a cost benefit analysis which has not been received to date. Mr. Arnold was not sure of what would be gained by this service. It was suggested that a booster antenna be installed at the sewer pond station as a test for other areas in the community before doing a full upgrade to the rest of the District at the cost of \$3,486.24. The tech who monitors the stations reported that the sewer pond station is the only station with connectivity issues. The booster antenna at the office was upgraded about 10 months ago and it has helped. Mr. Arnold suggested continuing this item until the next meeting when the Board should have more information including assurances that the benefit is worth the cost. Darren Read suggested that this item does not need to come back to the Board as the amount for one booster antenna falls within the General Manager's authority to make the purchase.

Motion: Approve \$3,486.24 to Aqua Sierra Controls, Inc. cellular antennas and accessories for the SCADA communications.

First: Mike Arnold

Second: Ed Lawson

Roll Call: Larry Doss – no; Darren Read – no; Mike Arnold - no; Ted Thomas – no; Ed Lawson – no

Motion failed.

Larry Doss brought to the attention of the General Manager that the Marina Camera is not working. Ken Coffey is working on it.

11. **CONTINUING BUSINESS**

a. **Permanent Barrier in Back of District Office**

Kunsmann Fence Company, who supplied the current fencing around the community center, submitted a bid. Ken Coffey shared with the Board that the purpose of the fencing was to curtail in dumping of green waste in that area. The bid from Kunsmann Fence Company gives the District a baseline of cost to construct a permanent barrier. This bid is for information so the Board can make a decision on how to move forward. Ken Coffey is working to get green waste dumpsters at the transfer station. Larry Doss suggested portable fencing. Mike Arnold thought this might be a good solution until the Board decides if the District should move forward with permanent fencing.

Action Item: The Board of Directors directed Mr. Coffey to gather more information and if the cost falls within the general manager's authority (\$1,500.00) to make the purchase of either a temporary or permanent barrier to move forward with the purchase. If the cost is greater than \$1,500.00 this item will be brought back to the Board for their approval.

12. CLOSED SESSION

There was no closed session

ADJOURN

The meeting was adjourned at 3:31

The next regular meeting scheduled for October 16, 2020 at 3:00pm

Respectfully submitted by: Sharon Moats