

SPALDING COMMUNITY SERVICES DISTRICT

BOARD OF DIRECTORS SPECIAL MEETING AGENDA

February 28, 2024

2:00 PM

MEETING LOCATION

EAGLE LAKE COMMUNITY CENTER
502-907 MAHOGANY WAY, SUSANVILLE, CA 96130
530-825-3258

MEMBERS OF THE BOARD
TED THOMAS, BOARD CHAIR
ED LAWSON, BOARD VICE CHAIR
LARRY DOSS, DIRECTOR
VACANT, DIRECTOR
VACANT, DIRECTOR



WELCOME TO THE SCSD BOARD MEETING - PLEASE SIGN IN

Welcome to the SCSD Board Meeting! Members of the public may provide public comment on any item on the Board's agenda. Public comments are limited to five (5) minutes (unless the Chairman of the Board specifies a different period of time). Comments by members of the public on an item that appears on the agenda will only be allowed during consideration of the item by the Board.

1. CALL TO ORDER
2. ROLL CALL

___ Larry Doss

___ Ed Lawson

___ Ted Thomas

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT - Members of the public may provide public comment on any item on the Board's agenda. Public comments are limited to five (5) minutes (unless the Chairman of the Board specifies a different period of time).

Public Notice: *There currently are two openings for positions on the Board of Directors. Any individual interested in sitting on the Board is welcome to apply for one of the two positions. Applications are available at the District office or online at www.Spaldingcsd.org.*

5. APPROVAL OF THE AGENDA

6. NEW BUSINESS

- A. Ordinance #9 - Amendment of Ordinance #4, section 2.02.012 – MEETINGS; TIME AND PLACE
- B. Ordinance #10 – Amendment of Ordinance #4, section 4.01.050 PARKING; and section 4.01.080 CAMPING

7. ADJOURN

Next Regular Meeting Is Scheduled For MARCH 15, 2024 AT 3:00 PM

All documents available for public review are on file at the District's office located at:
502- 907 Mahogany Way, Susanville, CA 96130

Any person with a disability who requires accommodations in order to participate in this meeting or for package materials in an alternative format should telephone the District at 530-825-3258, at least 48 hours prior to the meeting in order to make a request for a disability-related modification or accommodation. All accommodation requests will be handled swiftly and resolving all doubts in favor of access. Copies of records provided to Board Members which relate to any agenda item to be discussed in open session may be obtained from the District at 502- 907 Mahogany Way, Susanville, CA 96130.

SPALDING COMMUNITY SERVICES DISTRICT

ORDINANCE NO. 9

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AN ORDINANCE OF THE SPALDING COMMUNITY SERVICES DISTRICT AMENDING ORDINANCE NO. 4 RELATING TO ESTABLISHING THE DAY AND TIME OF REGULAR MEETINGS OF THE DISTRICT.

WHEREAS, Ordinance No. 4 establishes the date, time and location of the regular meetings of the Spalding Community Services District (the "District");

WHEREAS, it is in the best interest of the District to allow the Board of Directors of the District to set the day and time of regular meetings of the District by Resolution;

NOW THEREFORE, the Board of Directors of the Spalding Community Services District do ordain as follows:

Ordinance Section One.

Article 2.02.010 - MEETINGS-TIME AND PLACE is amended and restated as follows:

The regular meetings of the District Board shall be held at such times as shall be specified by the Board of Directors by resolution, provided that the District Board meet a minimum of once every three months, as required by Government Code section 61044. If any regular meeting day falls upon a holiday, the regular meeting of the Board shall be continued until the next regularly scheduled meeting, which is not a holiday commencing at the same hour, in which event all hearings, applications, petitions and other matters before the Board shall be deemed to be and are automatically continued to the same hour on such regular meeting day which is not a holiday.

Ordinance Section Two.

This ordinance shall take effect thirty (30) days after its passage. Before the expiration of fifteen (15) days after passage of this ordinance, it shall be published once online at the District's public website and in accordance with law, with the names of the members of the Board of Directors voting for and against.

PASSED, APPROVED, and ADOPTED this ____ day of _____, 2024, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

APPROVED:

Secretary of the Board

Chairman of the Board

SPALDING COMMUNITY SERVICES DISTRICT

ORDINANCE NO. 10

AN ORDINANCE OF THE SPALDING COMMUNITY SERVICES DISTRICT AMENDING CERTAIN SECTIONS OF CHAPTER 4 - REQUIREMENTS AND CONDITIONS FOR THE USE OF THE RECREATION AREA AT SPALDING, EAGLE LAKE

WHEREAS, the Spalding Community Services District Ordinance currently does not allow overnight parking or camping at the Marina Day Use Area and parking lot (the "Recreation Area Property"), pursuant to Article 4.01.050 and 4.01.080;

WHEREAS, the Board of Directors of the Spalding Community Services District (the "District") has determined that during Special Events determined by the Board, camping at the Recreation Area Property should be allowed;

WHEREAS, the Board of Directors of the District believes that establishing rules governing the use of the Recreation Area Property during special events, is necessary in order to preserve the integrity, use and safety of the Recreation Area Property;

NOW THEREFORE, the Board of Directors of Spalding Community Services District ordains as follows:

Article 4.01.050 – PARKING is amended and restated as follows:

All vehicles, including without limitation tow vehicles and trailers, shall be parked in designated parking areas. No parking shall be allowed overnight. All vehicles must be removed from the Recreation Area Property by 11:59 pm each night. Per Vehicle Code Section 21458, green curb painted zones shall indicate 20 minute parking and shall be enforceable seven days per week. Vehicles parked outside of designated parking areas or otherwise parked in violation of this Ordinance shall be subject to citation for illegal parking in violation of this Ordinance and shall pay fines as specified herein or as may otherwise be provided by law; illegally parked vehicles shall also be subject to being removed and the towed and/or impounded at the owners expense.

During Special Events, the parking of recreational vehicles overnight at the Recreation Area Property may be permitted after the submission and approval of a Special Event Permit by the General Manager, pursuant to Article 4.01.080 below. In no event shall the declaration of a Special Event allow the parking of recreational vehicles to occur at the Recreation Area Property for more than 2 consecutive nights.

Article 4.01.080 – NO CAMPING is amended and restated as follows:

No camping will be allowed at the Recreation Area Property without a Special Event Permit being submitted and approved by the General Manager at least 30 days in advance of the Special Event.

Whenever a person (the “Applicant”) desires to reserve the Recreation Area Property for a Special Event, the Applicant shall apply for a Special Event Permit, providing the necessary supporting documentation as required by this Section and the General Manager. The Special Event Permit will permit overnight camping (no tent camping), specifically the parking of recreational vehicles, at the Recreation Area Property for no more than 2 consecutive nights.

At all times, including during permitted Special Events, the District will not provide any electricity, plumbing, or trash services to the Applicant and campers. Fires are prohibited at the Recreational Area Property at all times, including during any permitted Special Event. The public consumption of any beer, wine, or other alcoholic beverage on the Recreation Area Property is prohibited.

At least 30 days prior to the proposed date(s) of the Special Event, the Applicant shall file a Special Event permit application on such form as the General Manager may approve from time to time. All applications shall set forth the following information:

1. The name, address, and telephone number of the Applicant’s contact person. (the “Special Event Coordinator”).
 2. The description of the Special Event.
 3. An estimated number of the recreational vehicles expected to be using the Recreation Area Property during the Special Event. No more than 20 recreational vehicles camp overnight during any permitted Special Event.
 4. Insurance certificate(s) naming the District as an additional insured, pursuant to Section D, below.
 5. A liability release and waiver in favor of the District, pursuant to Section C below.
 6. Such additional information as the General Manager may reasonably require.
- A. Application and Rental Fees: All Special Event Permit applications shall be submitted with payment of the application fee and designated use fees, as set forth in the District Fee Resolution. The use of the Recreation Area Property during Special Events shall include an additional rental fee reflective of the use of the Recreation Area Property and size of the Special Event [Number of RVs/Campers - \$50 per RV per night].
- B. Deposit and Refunds: The applicant shall deposit with the District a refundable deposit in the amount of \$500.00 within ten (10) days prior to the first day of the Special Event. The District shall withhold deposit funds if the Recreation Area Property is left with excessive trash and/or damage.

- C. Release and Indemnification: The applicant shall execute a hold harmless and indemnification agreement, in a form approved by the General Manager, to defend, indemnify, and hold harmless the District, its officers, agents, employees, and representatives and each of them, of and from any and all claims, demands, suits, causes of action, damages, costs, expenses, losses or liability, in law or in equity, of every kind and nature arising out of or in connection with the alleged acts or omissions of the permit holder, its officers, agents, employees, representatives, participants (including campers) or any other person in connection with the Special Event Permit. The hold harmless and indemnification agreement shall be executed prior to the issuance of the Special Event Permit.
- D. Insurance: The applicant shall obtain insurance policies of the type and in the amount required by the District prior to the issuance of the Special Event Permit, including but not limited to the following minimum requirements, either:
- a. \$2,000,000 per occurrence and \$5,000,000 aggregate general liability insurance from a carrier rated BBB or better by AM Best or equivalent; OR
 - b. \$1,000,000 per occurrence and \$2,000,000 aggregate general liability insurance **PLUS** not less than \$10,000,000 umbrella insurance, each provided by a carrier rated BBB or better by AM Best or equivalent.
- E. Revocation: Special Event Permits issued pursuant to this Section may be revoked by the General Manager for failure to comply with (i) the provisions of this Section, (ii) rules and regulations promulgated by the District from time to time; and/or (iii) terms and conditions set forth in the Special Event Permit. The District's authority to revoke the Special Event Permit pursuant to this Section shall be in addition to any and all other remedies available to the District under applicable laws.
- F. No Exclusive Use: The Special Event Permit shall not provide the Applicant exclusive use of the Recreation Area Property. The Recreation Area Property shall remain open to the general public during the Special Event.
- G. Additional Requirements: Depending on the Applicant's proposed scope of the Special Event; the General Manager may require additional documentation, information and/or conditions for the consideration and/or issuance of the Special Event Permit, including but not limited to: noise abatement procedures, notification of Special Event to all residents neighboring the Recreation Area Property, Applicant-supplied private security services, delivery and removal of portable bathrooms, such other requirements necessary or appropriate based on

the nature of the Special Event, the number of participants, and the proposed use of the Recreation Area Property.

Ordinance Section Two:

This ordinance shall take effect thirty (30) days after its passage. Before the expiration of fifteen (15) days after passage of this ordinance, it shall be published once online at the District's public website and in accordance with law, with the names of the members of the Board of Directors voting for and against.

PASSED, APPROVED, and ADOPTED this ____ day of _____, 2024, by the following vote:

AYES:

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ABSTAIN:

ABSENT:

ATTEST:

APPROVED:

Secretary of the Board

Chairman of the Board