

SPALDING COMMUNITY SERVICES DISTRICT

BOARD OF DIRECTORS



MEETING AGENDA
FEBRUARY 18, 2022
3:00 PM

MEMBERS OF THE BOARD
MIKE ARNOLD, BOARD CHAIR
TED THOMAS, BOARD VICE CHAIR
LARRY DOSS, DIRECTOR
ED LAWSON, DIRECTOR
RON LOBUE, DIRECTOR

MEETING LOCATIONS:

EAGLE LAKE COMMUNITY CENTER
502-907 MAHOGANY WAY, SUSANVILLE, CA 96130
530-825-3258
103 FLURRY LANE, #10, SILVER CITY, NM 88061 (TELEPHONIC
LOCATION)
900 Matisse Dr., Fort Worth, Texas 76107
(Telephonic Location)

— WELCOME TO THE SCSD BOARD MEETING – PLEASE SIGN IN —

Welcome to the SCSD Board Meeting! Members of the public may provide public comment on any item on the Board's agenda. A person seeking to address the Board may do so in person or submit their comments via email to generalmanager@spaldingcsd.org or via telephone at 530-825-3258 at least two hours prior to the start of the meeting. The Board Secretary will read all timely received comments during the board meeting. If your comment is directed to a particular agenda item, please note the item number in your email. Public comments are limited to five (5) minutes unless the Chairperson of the Board grants a longer period of time. A group representative addressing the Board is limited to fifteen (15) minutes, or longer, as the Chairperson deems necessary. Comments by members of the public on an item that appears on the agenda will only be allowed during consideration of the item by the Board.

CALL TO ORDER

ROLL CALL

___ Mike Arnold

___ Ted Thomas

___ Larry Doss

___ Ed Lawson

___ Ron LoBue

PLEDGE OF ALLEGIANCE

1. APPROVAL OF THE AGENDA
2. Board of Directors Organization for 2022
 - a. Election of Board Chair
 - b. Election of Board Vice Chair
3. Recruitment / Retention Ad Hoc Committee Report
 - a. Chris Gallagher Report to Board Chair
4. PUBLIC COMMENT – Please wait to speak to items listed on the agenda until their time for discussion. Presentations are subject to a five-minute limit.

5. **Closed Session - Pursuant to Government Code section 54956.8:**
PUBLIC EMPLOYEE APPOINTMENT
Title: General Manager
 - a. Review all current submitted resumes
 - b. Interview applicant M Morse.

 - c. Close closed session and return to Board Meeting

6. **FIRE CHIEF REPORT TO BOARD**

7. **APPROVAL OF MINUTES**
 - a. Submitted for approval are the minutes from the October 22, 2021 Special Board Meeting.
 - a. Submitted for approval are the minutes from the November 19, 2021 Board of Directors Meeting.
 - b. Submitted for approval are the minutes from the December 2, 2021 Special Board of Directors Meeting.

8. **CONSENT CALENDAR**
 - d. Monthly expenditures report.

9. **Budget Review**
 - e. Review Budget to actual
 - f. Budget Adjustment – Discuss for approval the transfer of \$4000.00 from account # 3000100 Salaries and Wages to account # 3001200 Communications to pay for trouble shooting and repair of damage to networking equipment from December storms and power disruptions.

10. **BOARD MEMBER REPORTS / BOARD MEMBER COMMENTS**

11. **NEW BUSINESS**
 - a. Discuss for adoption Resolution 2022- 2 Bond Delinquency Foreclosure
Action Requested - A motion to approve Resolution No.2022 -2 and provide direction to counsel to prioritize those properties whose delinquencies exceed \$2,500.

12. **CONTINUING BUSINESS**

13. **ADJOURN**

Next regular meeting is scheduled for March 18, 2022 at 3:00 p.m.

Information and Procedures Concerning the Agenda and Board of Directors Meetings

Meeting Information:

Meetings are generally held the third Friday of each month. Meetings start at 3:00 p.m. and are held in the Eagle Lake Community Center, 502-907 Mahogany Way, Susanville. At the end of each year the Board adopts a meeting schedule for the upcoming year. Meeting dates can be changed as a result of holidays or other events so please check the meeting calendar to be certain. Copies of the adopted meeting calendar for the year are available in the District Office or on the district's website.

Agenda Information:

The agenda for every meeting of the Board is posted in front of the District Office at least 72 hours before each meeting (24 hours before a special meeting) and is also available on the district's website. A copy of the agenda and supporting materials provided to the Board of Directors members to explain each agenda item (excluding documents that are not a public record within the meaning of the Public Records Act) are available for your review at the District Office (please do not remove items from these files), and on the district website. Copies of supporting materials can be made for you at a charge to cover costs.

Agenda Format and Meeting Order:

The agenda is usually organized into the following areas and meetings generally proceed in the following order:

1. Pledge of Allegiance.
2. Approval of Agenda.
3. General Manager Report to Board.
4. Fire Chief Report to Board.
5. Public Comment: this is the area of the agenda where members of the audience may address the Board on any matter not listed on the agenda. The Board, by law, cannot take action on any matter not listed on the agenda, but may respond to statements or questions and provide staff direction. Pursuant to Governor's Order N-29-20, public comments may be submitted via email to generalmanager@spaldingcsd.org or via telephone at 530-825-3258 at least two hours prior to the start of the meeting.
6. Approval of Minutes: this is the time for the board to approve the minutes from the previous board meeting.
7. Consent Calendar: these are items that are considered routine and are handled by one motion and vote of the Board. If you wish to discuss any item on the Consent Agenda you can either fill out a speaker card (located in the back of the board room) and give it to the Clerk of the Board (sitting to the left of the Board) or, when the Chair asks if there is anything anyone would like to remove from the Consent Agenda, stand and approach the podium and request the item be removed. The removed items are discussed at separately.
8. Public Hearing and Timed Items: this is where items that are required by law to be heard as a public hearing are set. This is the section where appeals before the Board are usually discussed. Hearings may start after the time listed but will never start before the time listed.
9. Board Members Reports / Committee Reports: this is where board members can speak on any conferences, workshops, meetings or other activities SCSD General Interest including AB1234 travel reports.
10. New Business: this is where presentations to the Board and items that require full discussion are heard.
11. Continuing Business: this is where staff and board can engage on business matters on-going or previously heard.
12. General Managers Report: this is where the GM informs the board on any current activity or situation occurring in the district.
13. Closed Session: The Board is authorized, by law, to meet in a closed session in certain circumstances. This area of the agenda identifies those items that will be discussed during the closed session.
14. ADJOURNMENT: this is the time that the board conclude the current meeting and sets the date, time and location for the following special or regular scheduled board meeting.

Public Participation:

It is the policy of the Board of Directors, and a requirement of the California Open Meetings Law, to allow members of the public the opportunity to comment on all matters before the Board. Public participation is limited to matters within the subject matter jurisdiction of the Board pursuant to Government Code Section 54954.3. The Board has adopted policy and procedures to facilitate the meeting process and conduct.

The Board of Directors is committed to making its proceedings accessible to all citizens. Individuals with special needs should call the District Office at 530.825.3258, Tuesday through Friday, 9:30 a.m. to 3:30 p.m. to request disability-related modifications/accommodations or to request materials in alternate formats. All requests for special

accommodations and/or alternative format documents should be made 48 hours prior to the meeting to ensure adequate time to provide the requested accommodation. *All accommodation requests will be processed swiftly and resolving any doubt in favor of accessibility.*

**SPALDING COMMUNITY SERVICES DISTRICT
SPECIAL BOARD MEETING
October 22, 2021**

APPROVED BY DIRECTORS:

**MEETING ACCESS: EAGLE LAKE COMMUNITY CENTER, SPALDING (WITH LIMITED SEATING);
THE MEETING WAS ALSO CONDUCTED VIA TELECONFERENCE;
BOARD MEMBERS/STAFF PRESENT: MIKE ARNOLD, CHAIRPERSON, TED THOMAS, VICE-
CHAIRPERSON, LARRY DOSS, ED LAWSON**

MEETING CALLED TO ORDER BY Mike Arnold at 3:00 p.m.

PLEDGE OF ALLEGIANCE

1. APPROVAL OF THE AGENDA

Motion: Approve the agenda with Changes to say Special Meeting

First: Ted Thomas

Second: Ed Lawson

Roll Call: Larry Doss – yes; Mike Arnold – yes; Ted Thomas – yes; Ed Lawson - yes

2. CONTINUING BUSINESS:

Consider voting on New Board Member Ronald LuBoe.

Approved Ronald LuBoe as new Director to fill vacant Director position.

Oath of office administered to Director LuBoe by Chairman Arnold

First: Ed Lawson

Second: Ted Thomas

Roll Call: Larry Doss – yes; Mike Arnold – yes; Ted Thomas – yes; Ed Lawson - yes

ADJOURN

The meeting was adjourned at 3:30 p.m.

The next regular meeting scheduled for November 19, 2021

Respectfully submitted by: Sharon Moats

**SPALDING COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING
November 19th 2021**

APPROVED BY DIRECTORS:

**MEETING ACCESS: EAGLE LAKE COMMUNITY CENTER, SPALDING (WITH LIMITED SEATING);
THE MEETING WAS ALSO CONDUCTED VIA TELECONFERENCE;**

BOARD MEMBERS/STAFF PRESENT: MIKE ARNOLD, CHAIRPERSON, TED THOMAS, VICE-
CHAIRPERSON, LARRY DOSS, ED LAWSON, RONALD LOBUE

MEETING CALLED TO ORDER BY Mike Arnold at 3:00 p.m.

1. PLEDGE OF ALLEGIANCE

2. APPROVAL OF THE AGENDA

Motion: Approve the agenda

First: Mike Arnold

Second: Ed Lawson

Roll Call: Larry Doss – Yes; Mike Arnold – Yes; Ted Thomas – Yes; Ed Lawson – Yes
Ronald LoBue _- Yes

**3. Staff Report: Linda Hembree reported, still not making contact, keep checking in.
Weather is the problem right now. Waiting on them to come up.**

Mike spoke on money being put back where it belongs. Virginia received reports from county, and spoke about money being deposited wrong.

Kari ask about CPA, it was stated that we no-longer have one.

4. FIRE CHIEF’S REPORT TO THE BOARD: None

**5. PUBLIC COMMENT: Kari spoke in regards to a correct staff report. Read a report on
Infrastructure report on improving our infrastructure.
Virginia want better bills, included with agenda.
Barbara wanted contract from lawyers, she was given one that day**

6. APPROVAL OF MINUTES:

Continue Approval of Minutes for October 22nd, 2021

To be approved at the January meeting with corrections.

**7. CONSENT CALENDER: Kari Graten, Thank you for the report, but also would want to
see contract reports.**

8. PUBLIC HEARING None

9. **BOARD MEMBERS REPORTS / BOARD MEMBERS COMMENTS/COMMITTEES:**

Ed Lawson: reported about Fire Wise inspections, we over for our area
He is trying to get dumpsters 3 more times and hopefully get a bin full time.
Every hour turned into Fire Wise is money we don't have to spend.

Recrut/Retention: Meeting was cancelled. Cheryl Alvernez reported the posting
was not happening. Kari Graton reported that Chris Gallager
as head of the committee, was the only one to report back to
Mike Arnold. Mike also reported how many papers we have
reported in and the cost of doing so.

Mike Arnold reported for information only of AB361 Amending the Brown Act,
relaxing teleconferencing requirements.

10. **NEW BUSINESS:**

11. **CONTINUING BUSINESS:**

ADJOURN

The meeting was adjourned at 5:00 Motion by Ted Thomas, 2nd by Ed Lawson
Mike Arnold- Yes, Ted Thomas- Yes, Larry Doss- Yes, Ed Lawson- Yes.

The next regular meeting scheduled for January 21, 2021.

Respectfully submitted by: Sharon Moats

**SPALDING COMMUNITY SERVICES DISTRICT
SPECIAL BOARD MEETING
December 2nd 2021**

APPROVED BY DIRECTORS:

**MEETING ACCESS: EAGLE LAKE COMMUNITY CENTER, SPALDING (WITH LIMITED SEATING);
THE MEETING WAS ALSO CONDUCTED VIA TELECONFERENCE;
BOARD MEMBERS/STAFF PRESENT: MIKE ARNOLD, CHAIRPERSON, TED THOMAS, VICE-
CHAIRPERSON, LARRY DOSS, ED LAWSON, RONALD LOBUE**

MEETING CALLED TO ORDER BY Mike Arnold at 3:00 p.m.

PLEDGE OF ALLEGIANCE

1. APPROVAL OF THE AGENDA

Motion: Approve the agenda 5 YES 0 NO

First: Ted Thomas

Second: Ed Lawson

Roll Call: Larry Doss – yes; Mike Arnold – yes; Ted Thomas – yes; Ed Lawson – yes
Ronald Lobue- yes

2. STAFF REPORT NONE.

3. GENERAL MANAGERS REPORT NONE.

4. FIRE CHIEF REPORT TO BOARD

There was a total of 5 calls in November, Also reminded people about having visible address up high, so they can be seen.

5. APPROVAL OF MINUTES; NONE To be approve at next regular meeting.

6. CONSENT AGENDA: to be approve at next regular meeting.

7. BOARD MEMBER REPORTS / BOARD MEMBER COMMENTS / COMMITTEE:

A. Update on bond covenant regarding foreclosures. Not as high as it was.

8. NEW BUSINESS

A. Discuss and approve transfer of \$4000.00 from Account #3000100 Salaries and Wages to account 3002400 Publications to pay Advertising costs.

1st Mike Arnold 2nd Ted Thomas

Mike Arnold – Yes, Ted Thomas – Yes, Ed Lawson- Yes, Larry Doss – Yes,
Ronald LoBue – Yes

9. Continuing Business:

A. Discussions and update of Sewer Rate Study.

Mike Arnold explained how each Budget sheet works and how information was compiled and then sent to Mark Adams, Principal Engineer at North Star.

Continue with more information and discussion at next regular meeting.