

SPALDING COMMUNITY SERVICES DISTRICT

BOARD OF DIRECTORS

MEETING AGENDA

AUGUST 19, 2022

3:00 PM

MEMBERS OF THE BOARD
MIKE ARNOLD, BOARD CHAIR
TED THOMAS, BOARD VICE CHAIR
LARRY DOSS, DIRECTOR
ED LAWSON, DIRECTOR
RON LOBUE, DIRECTOR



MEETING LOCATION
EAGLE LAKE COMMUNITY CENTER
502-907 MAHOGANY WAY, SUSANVILLE, CA 96130
530-825-3258

WELCOME TO THE SCSD BOARD MEETING - PLEASE SIGN IN

Welcome to the SCSD Board Meeting! Members of the public may provide public comment on any item on the Board's agenda, or on any item that is within the subject matter jurisdiction of this Board. Public comments are limited to five (5) minutes (unless the Chairman of the Board grants a longer period of time).

CALL TO ORDER

ROLL CALL

___ Mike Arnold ___ Ted Thomas ___ Larry Doss
___ Ed Lawson ___ Ron LoBue

1. PLEDGE OF ALLEGIANCE
2. PUBLIC COMMENT - Members of the public may provide public comment on any item on the Board's agenda, or on any item that is within the subject matter jurisdiction of this Board. Public comments are limited to five (5) minutes (unless the Chairman of the Board grants a longer period of time).
3. APPROVAL OF THE AGENDA
4. APPROVAL OF MINUTES
 - A. Submitted for approval are the minutes from July 15, 2022 Board of Directors Meeting.
5. FIRE CHIEF REPORT TO BOARD
6. GENERAL MANAGER REPORT TO BOARD
 - A. July 2022 Financial Report
7. BOARD MEMBER REPORTS / BOARD MEMBER COMMENTS

8. NEW BUSINESS

- A. SCSD Auditor – 2021/2022 Audit – Approve Larry Bain, CPA for 2021/2022 Audit

Recommendation:

It is my recommendation that the Board approve the appointment of Larry Bain, CPA as the SCSD Auditor for the 2021/22 Budget year.

Discussion:

Larry Bain, CPA completed the 2020/2021 audit for SCSD with better-than-anticipated results. Staff has attempted to contact two other CPA firms to get alternative audit quotes. One firm agreed to send a quote – but never did; three other firms informed us that they were completely booked for the fiscal year and were not taking new clients.

Financial Consideration:

The fee for auditing services - including out-of-picket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) will not exceed \$8,500. This is \$1,600 more than the 2020/2021 audit – but considering inflation increases – it seems very reasonable (as many other CSD's are paying over \$10,000 for their fiscal audits).

9. CONTINUING BUSINESS

- A. 2022 SCSD Sewer Rate Increase – A “demand letter” was sent from Spalding’s lawyer. Waiting for a response or further information.

10. ADJOURN

NEXT REGULAR MEETING IS SCHEDULED FOR SEPTEMBER 16, 2022 AT 3:00 PM

APPROVAL OF MINUTES

SPALDING COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING
JULY 15, 2022

APPROVED BY DIRECTORS:

MEETING CALLED TO ORDER: Ted Thomas called the meeting to order at 3:00 pm

Roll Call	Present	Not Present
Mike Arnold	_____	<u> X </u>
Ted Thomas	<u> X </u>	_____
Larry Doss	<u> X </u>	_____
Ed Lawson	<u> X </u>	_____
Ronald LoBue	_____	<u> X </u>

1. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was spoken.

2. PUBLIC COMMENT

There was no public comment

3. APPROVAL OF AGENDA

Motion: Approve the current agenda with the addition of Resolution 2022-05

First: Larry Doss moved to approve the agenda as amended Second: Ed Lawson

Roll Call: Yes: Ted Thomas, Larry Doss, Ed Lawson

Absent: Mike Arnold, Ronald LoBue

4. APPROVAL OF MINUTES

Motion: Approve the minutes from June 17, 2022 Board Meeting

First: Larry Doss moved to approve the agenda Second: Ed Lawson

Roll Call: Yes: Ted Thomas, Larry Doss, Ed Lawson

Absent: Mike Arnold, Ronald LoBue

Motion: Approve the minutes from June 28, 2022 Board Meeting

First: Ed Lawson moved to approve the agenda Second: Ted Thomas

Roll Call: Yes: Ted Thomas, Larry Doss, Ed Lawson

Absent: Mike Arnold, Ronald LoBue

5. FIRE CHIEF REPORT TO BOARD

No report

6. GENERAL MANAGER REPORT TO BOARD

A. 2021/2022 End-Of-Year Budget Report (tentative) – Marly explained that the budget report was only through May, as the County had not posted June reports. She explained that she anticipated having to amend the budget - probably sometime in September when the final numbers are posted. No public comment.

- B. Management Report from Final Audit 2021/2022 for review. Marly explained that this was for review by the Board – it was what the Auditor found regarding issues with how we did the year’s accounting. There were no questions from the Board – but they did ask about having the current year’s audit performed. Marly stated that she intended to have the same Auditor perform the current audit – but would collect two more quotes as required.
- C. Resolution #2022-05: A Resolution of the Board of Directors of the Spalding Community Services District Ordering An Election, Requesting County Elections to Conduct the Election and Requesting Consolidation of the Election.

Marly explained that this was simply required by the County to perform the election for the open Board seats in the November election. Marly read the Resolution in the meeting. There was no public comment.

Motion: Approve Resolution #2022-05 : A Resolution of the Board of Directors of the Spalding Community Services District Ordering An Election, Requesting County Elections to Conduct the Election and Requesting Consolidation of the Election.

First: Ed Lawson moved to approve Resolution #2022-05 Second: Ted Thomas
Roll Call: Yes: Ted Thomas, Larry Doss, Ed Lawson
Absent: Mike Arnold, Ronald LoBue

7. BOARD MEMBER REPORTS/COMMENTS

Director Lawson reported on the upcoming Greenwaste Disposal scheduled for July 29th & 30th. He requested that the public utilize the opportunity so that it would be continued.

Director Doss asked about NorthStar and if a “Demand Letter” had been sent. Marly mentioned that the CSD was waiting for some documentation to be returned from NorthStar regarding the pond closure project, and then would re-evaluate the demand letter.

8. NEW BUSINESS

A. Resolution 2022-04: Approving 2022/2023 Fiscal Year Budget. It was mentioned that this was the budget that the Board worked on at the June 28 Budget Public Hearing.

Motion: Resolution 2022-04: Approving the 2022/2023 Fiscal Year Budget

First: Larry Doss moved to approve Resolution 2022-04 Second: Ed Lawson

Roll Call: Yes: Ted Thomas, Larry Doss, Ed Lawson

Absent: Mike Arnold, Ronald LoBue

B. Special Assessment for Fire Fees: Approve the special assessments for fire fees due to properties being improved or merged (increase of \$4835). There was no discussion – this is just a formality that the Board approves the special assessments.

First: Ed Lawson moved to approve the special assessment Second: Larry Doss

Roll Call: Yes: Ted Thomas, Larry Doss, Ed Lawson

Absent: Mike Arnold, Ronald LoBue

9. CONTINUING BUSINESS

A. 2022 SCSD Sewer Rate Study – No new data. The Board decided that it was time to send a demand letter to get this project either completed or our payments returned.

10. ADJOURN

Motion: Motion to Adjourn

First: Larry Doss moved to adjourn

Second: Ed Lawson

Roll Call: Yes: Ted Thomas, Larry Doss, Ed Lawson

Absent: Mike Arnold, Ronald LoBue

The meeting was adjourned at 3:30 pm.

GENERAL MANAGER REPORT

**Spalding Fire Finances - July 2022
Revenue**

		227 Sewer Fund		22/23 FY
		22/23	22/23	Remaining
Account #	Balances and Income	Budget	to date	Budget
0100000	Cash Balance	172,717.37		
2011200	Rental Income (chairs, tables, building)			
2011200	Rental Income (Directory Signs)			
2011200	Fire Apparatus Rental			
2011200	Misc Income (Donations, Equipment Sales, Etc.)		10.00	
2012200	Operating Transfers In (Trust Account Transfers)			
2000904	Fire Parcel Assessment Fee (225 Fund)	36,635		
2000905	Fire Parcel Assessment Fee Prior Year			
2003000	Interest (Finance Charges)	1,000		
2006200	State Grants			
2007200	Federal Grants			
2012200	Capital Improvement (Dev Imp Fees)			
2008106	Sewer Service Fees			
2010600	Sewer Operations/Maintenance Assessments			
2000600	Other Charges Current Services			
2001300	Annual Parking Permits			
2001300	Day Use Fees			
2001300	Dock Permit & Slip Sales			
2020000	Revenue - Special Districts			
	Revenue, Transfers In & Cash	37,635.00	10.00	37,645.00

**Spalding Fire Finances - July 2022
EXPENSES**

Account #	Balances and Income	227 Sewer Fund		22/23 FY
		22/23 Budget	22/23 to date	Remaining Budget
3000100	Salaries and Wages	3,000.00		3,000.00
3000100	Volunteer Firefighter Stipend			
3000211	Special District Benefits	360.00		360.00
3001100	Clothing and Personal	200.00		200.00
3001200	Communications	4,500.00		4,500.00
3001300	Food	200.00		200.00
3001400	Household Expenses			
3001500	Insurance (workers Comp/auto/Liability)	14,000.00		14,000.00
3001700	Maintenance - Equipment	1,300.00		1,300.00
3001701	Maintenance Vehicles & Fuel	8,000.00	407.25	7,592.75
3001800	Maintenance Building/Improvements	2,000.00		2,000.00
3001900	Medical Supplies	100.00		100.00
3002000	Memberships			
3002200	Office Expenses	125.00		125.00
3002201	Postage			
3002205	Grant Expenditures			
3002300	Professional and Specialized Services			
3002400	Publications and Legal Notices			
3002500	Rents and Leased Equipment			
3002700	Small Tools and Minor Equipment	1,100.00		1,100.00
3002800	Special Department Expense			
3002900	Transportation and Travel	500.00		500.00
3002901	Conferences and Training	250.00		250.00
3003000	Utilities	2,000.00	32.02	1,967.98
3006100	Buildings/Improvements - Capital Improv.			
3006200	Equipment			
3007000	Administrative Allocation - Transfer Out			
3008500	Bond/Solar (Special Items)			
Total Expenses & Input to Reserve Accounts		37,635.00	439.27	37,195.73
Budget Balance (Revenue Minus Total Expenses)			37,195.73	

County of Lassen
Auditor Controller
General Ledger

From 7/1/2022 to 7/31/2022

Account	Date	Program	Description	Document	Debit	Credit	Balance
01-000000	07/01/2022	*****	SPALDING CSD-FIRE		\$0.00	\$0.00	\$0.00
01-000000	07/01/2022		CALFIRE	DP151706	\$10.00	\$0.00	\$10.00
01-000000	07/15/2022		WARRANTS	WA071522	\$0.00	\$32.02	(\$22.02)
01-000000	07/28/2022		WARRANTS	WA072822	\$0.00	\$407.25	(\$429.27)
			Ending Balance:		\$10.00	\$439.27	(\$429.27)
20-000000	07/30/2022	*****	REVENUE		\$0.00	\$0.00	(\$10.00)
			Ending Balance:		\$0.00	\$0.00	(\$10.00)
30-000000	07/30/2022	*****	EXPENDITURES		\$0.00	\$0.00	\$439.27
			Ending Balance:		\$0.00	\$0.00	\$439.27

**County of Lassen
Auditor Controller
Appropriation Ledger**

From 7/1/2022 to 7/31/2022

Date	Program	Description	Warrant	Document	Appropriations	Encumbrances	Expenditures	Unencumbered
07/01/2022	*****	ACCOUNT : 30-01701			\$0.00	\$0.00	\$0.00	\$0.00
		MAINTENANCE-COUNTY VEHICLES						
07/28/2022		CUNNINGHAM AUTO GROUP, INC.	01176331	CL826227	\$0.00	\$0.00	\$407.25	(\$407.25)
		637908 6/30/22						
		Ending Balance			\$0.00	\$0.00	\$407.25	(\$407.25)
07/01/2022	*****	ACCOUNT : 30-03000			\$0.00	\$0.00	\$0.00	\$0.00
		UTILITIES						
07/15/2022		ED STAUB & SONS PETROLEUM, INC	01175912	CL825335	\$0.00	\$0.00	\$32.02	(\$32.02)
		7770334 6/21/22 PROPANE						
		Ending Balance			\$0.00	\$0.00	\$32.02	(\$32.02)
		SERVICES AND SUP Totals As of 7/1/2022			\$0.00	\$0.00	\$0.00	\$0.00
		Current Period			\$0.00	\$0.00	\$439.27	(\$439.27)
		Ending Balance			\$0.00	\$0.00	\$439.27	(\$439.27)
		Cost Center Totals As of 7/1/2022			\$0.00	\$0.00	\$0.00	\$0.00
		Current Period			\$0.00	\$0.00	\$439.27	(\$439.27)
		Ending Balance			\$0.00	\$0.00	\$439.27	(\$439.27)
		Budget Unit Totals As of 7/1/2022			\$0.00	\$0.00	\$0.00	\$0.00
		Current Period			\$0.00	\$0.00	\$439.27	(\$439.27)
		Ending Balance			\$0.00	\$0.00	\$439.27	(\$439.27)
		Fund Totals As of 7/1/2022			\$0.00	\$0.00	\$0.00	\$0.00
		Current Period			\$0.00	\$0.00	\$439.27	(\$439.27)
		Ending Balance			\$0.00	\$0.00	\$439.27	(\$439.27)
		Overall Totals As of 7/1/2022			\$0.00	\$0.00	\$0.00	\$0.00
		Current Period			\$0.00	\$0.00	\$439.27	(\$439.27)
		Ending Balance			\$0.00	\$0.00	\$439.27	(\$439.27)

Spalding Recreation Finances - July 2022
Revenue

Account #	Balances and Income	227 Sewer Fund		22/23 FY
		22/23 Budget	22/23 to date	Remaining Budget
0100000	Cash Balance	792		
2011200	Rental Income (chairs, tables, building)			
2011200	Rental Income (Directory Signs)			
2011200	Fire Apparatus Rental			
2011200	Misc Income (Donations, Equipment Sales, Etc.)			
2012200	Operating Transfers In (Trust Account Transfers)			
2000904	Fire Parcel Assessment Fee (225 Fund)			
2000905	Fire Parcel Assessment Fee Prior Year			
2003000	Interest (Finance Charges)			
2006200	State Grants			
2007200	Federal Grants			
2012200	Capital Improvement (Dev Imp Fees)			
2008106	Sewer Service Fees			
2010600	Sewer Operations/Maintenance Assessments			
2000600	Other Charges Current Services			
2001300	Annual Parking Permits			
2001300	Day Use Fees			
2001300	Dock Permit & Slip Sales			
2020000	Revenue - Special Districts			
	Revenue, Transfers In & Cash	792.00	0.00	0.00

<p>County of Lassen Auditor Controller Appropriation Ledger</p>

Date	Program	Description	Warrant	Document	Appropriations	Encumbrances	Expenditures	Unencumbered	
Current Period									
Ending Balance						\$0.00	\$0.00	\$0.00	\$0.00

FD: 231

County of Lassen
Auditor Controller
General Ledger

Account	Date	Program	Description	Document	Debit	Credit	Balance
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**Spalding Sewer Finances - July 2022
Revenue**

Account #	Balances and Income	227 Sewer Fund		22/23 FY
		22/23 Budget	22/23 to date	Remaining Budget
0100000	Cash Balance	5,000	2,229.01	7,229.01
2011200	Rental Income (chairs, tables, building)			
2011200	Rental Income (Directory Signs)			
2011200	Fire Apparatus Rental			
2011200	Misc Income (Donations, Equipment Sales, Etc.)	3,000		3,000.00
2012200	Operating Transfers In (Trust Account Transfers)	32,000		32,000.00
2000904	Fire Parcel Assessment Fee (225 Fund)			
2000905	Fire Parcel Assessment Fee Prior Year			
2003000	Interest (Finance Charges)	1,000		1,000.00
2006200	State Grants			
2007200	Federal Grants			
2012200	Capital Improvement (Dev Imp Fees)			
2008106	Sewer Service Fees			
2010600	Sewer Operations/Maintenance Assessments	200,000	36,513.98	163,486.02
2000600	Other Charges Current Services			
2001300	Annual Parking Permits			
2001300	Day Use Fees			
2001300	Dock Permit & Slip Sales			
2020000	Revenue - Special Districts			
	Revenue, Transfers In & Cash	241,000.00	38,742.99	206,715.03

Spalding Sewer Finances - July 2022
EXPENSES

Account #	Balances and Income	227 Sewer Fund		22/23 FY
		22/23 Budget	22/23 to date	Remaining Budget
3000100	Salaries and Wages	105,000.00	5,704.99	99,295.01
3000100	Volunteer Firefighter Stipend			
3000211	Special District Benefits	25,000.00	2,115.08	22,884.92
3001100	Clothing and Personal			
3001200	Communications	20,000.00	1,596.83	18,403.17
3001300	Food			
3001400	Household Expenses			
3001500	Insurance (workers Comp/auto/Liability)	15,000.00		15,000.00
3001700	Maintenance - Equipment	15,000.00		15,000.00
3001701	Maintenance Vehicles & Fuel	8,000.00	2,552.55	5,447.45
3001800	Maintenance Building/Improvements	4,000.00	129.76	3,870.24
3001900	Medical Supplies			
3002000	Memberships	2,300.00		2,300.00
3002200	Office Expenses	2,700.00	283.25	2,416.75
3002201	Postage	1,500.00	246.24	1,253.76
3002205	Grant Expenditures			
3002300	Professional and Specialized Services	23,000.00	4,980.00	18,020.00
3002400	Publications and Legal Notices	2,000.00	54.00	1,946.00
3002500	Rents and Leased Equipment	2,500.00	160.88	2,339.12
3002700	Small Tools and Minor Equipment	2,000.00		2,000.00
3002800	Special Department Expense			
3002900	Transportation and Travel	1,000.00		1,000.00
3002901	Conferences and Training	2,000.00		2,000.00
3003000	Utilities	10,000.00	647.33	9,352.67
3006100	Buildings/Improvements - Capital Improv.			
3006200	Equipment			
3007000	Administrative Allocation - Transfer Out			
3008500	Bond/Solar (Special Items)			
Total Expenses & Input to Reserve Accounts		241,000.00	18,470.91	222,529.09
Budget Balance (Revenue Minus Total Expenses)			222,529.09	

County of Lassen
Auditor Controller
General Ledger
From 7/1/2022 to 7/31/2022

End of 7/31/22

Account	Date	Program	Description	Document	Debit	Credit	Balance
01-00000	07/01/2022	*****	SPAULDING CSD/SEWER		\$0.00	\$0.00	7229.01
01-00000	07/01/2022		O&M SEWER/SEWER PERMITS	DP151705	\$831.67 ✓	\$0.00	\$831.67
01-00000	07/06/2022		OFFICIAL PAYMENTS / SPALDING	DP151729	\$331.80 ✓	\$0.00	\$1,163.47
01-00000	07/08/2022		7/8/22 BIWEEKLY DD NET PAY	CM000018	\$0.00	\$2,493.04 ✓	(\$1,329.57)
01-00000	07/08/2022		7/8/22 BIWEEKLY DD FEES	CM000020	\$0.00	\$12.00 ✓	(\$1,341.57)
01-00000	07/08/2022		OFFICIAL PAYMENTS / SPALDING	DP151780	\$834.00 ✓	\$0.00	(\$507.57)
01-00000	07/08/2022		O & M SEWER/ FUEL	DP151789	\$7,527.21 ✓	\$0.00	\$7,019.64
01-00000	07/11/2022		OFFICIAL PAYMENTS / SPALDING	DP151805	\$456.00 ✓	\$0.00	\$7,475.64
01-00000	07/12/2022		OFFICIAL PAYMENTS / SPALDING	DP151817	\$78.00 ✓	\$0.00	\$7,553.64
01-00000	07/14/2022		O & M SEWER/ FUEL PURCHASE	DP151855	\$11,717.60 ✓	\$0.00	\$19,271.24
01-00000	07/15/2022		OFFICIAL PAYMENTS / SPALDING	DP151875	\$78.00 ✓	\$0.00	\$19,349.24
01-00000	07/15/2022		OFFICIAL PAYMENTS / SPALDING	DP151896	\$163.80 ✓	\$0.00	\$19,513.04
01-00000	07/15/2022		WARRANTS	WA071522	\$0.00	\$5,432.73	\$14,080.31
01-00000	07/18/2022		7/15/22 PAYROLL TAXES	CM000043	\$0.00	\$1,792.68 ✓	\$12,287.63
01-00000	07/19/2022		CREDIT CARDS 7-18-22	DP151936	\$678.00 ✓	\$0.00	\$12,965.63
01-00000	07/20/2022		O & M SEWER	DP151972	\$7,423.20 ✓	\$0.00	\$20,388.83
01-00000	07/20/2022		O & M SEWER	DP151973	\$6,238.70 ✓	\$0.00	\$26,627.53
01-00000	07/25/2022		7/22 PAYROLL	CM000074	\$0.00	\$3,223.95 ✓	\$23,403.58
01-00000	07/26/2022		OFFICIAL PAYMENTS / SPALDING	DP152040	\$78.00 ✓	\$0.00	\$23,481.58
01-00000	07/28/2022		OFFICIAL PAYMENTS / SPALDING	DP152094	\$78.00 ✓	\$0.00	\$23,559.58
01-00000	07/28/2022		WARRANTS	WA072822	\$0.00	\$5,516.51	\$18,043.07
01-00000	07/29/2022		OFFICIAL PAYMENTS / SPALDING	DP152140	\$78.00 ✓	\$0.00	\$18,121.07
			Ending Balance:		\$36,591.98	\$18,470.91	\$18,121.07

SP 36513.98

18045.07

= 25,272.08

GLD - 851

FD: 227 SPALDING CSD - SEWER FUND

County of Lassen Auditor Controller General Ledger

From 7/1/2022 to 7/31/2022

Account	Date	Program	Description	Document	Debit	Credit	Balance
20-00000	07/30/2022	*****	REVENUE		\$0.00	\$0.00	(\$36,591.98)
			Ending Balance:		\$0.00	\$0.00	(\$36,591.98)
30-00000	07/30/2022	*****	EXPENDITURES		\$0.00	\$0.00	\$18,470.91
			Ending Balance:		\$0.00	\$0.00	\$18,470.91

GLD - 853

FD: 227 SPALDING CSD - SEWER FUND

B/U: 2270 SPALDING CSD - SEWER

C/C: NONE

County of Lassen Auditor Controller Appropriation Ledger From 7/1/2022 to 7/31/2022

Date	Program	Description	Warrant	Document	Appropriations	Encumbrances	Expenditures	Unencumbered
07/01/2022	*****	ACACCOUNT : 30-00100			\$0.00	\$0.00	\$0.00	\$0.00
		SALARIES AND WAGES						
07/08/2022		7/8/22 BIWEEKLY DD NET PAY		CM000018	\$0.00	\$0.00	\$2,493.04 ✓	(\$2,493.04)
07/25/2022		7/22/22 BIWEEKLY DD NET PAY		CM000074	\$0.00	\$0.00	\$3,211.95 ✓	(\$5,704.99)
		Ending Balance			\$0.00	\$0.00	\$5,704.99	(\$5,704.99)
07/01/2022	*****	ACACCOUNT : 30-00211			\$0.00	\$0.00	\$0.00	\$0.00
		SPECIAL DISTRICTS BENEFITS						
07/08/2022		7/8/22 BIWEEKLY DD FEES		CM000020	\$0.00	\$0.00	\$12.00 ✓	(\$12.00)
07/15/2022		GUARDIAN LIFE INS CO OF AMERIC	01175914	CL825537	\$0.00	\$0.00	\$298.40 ✓	(\$310.40)
		GRP#765033 7/1-7/31/22 INS						
07/18/2022		7/15/22 EDD PAYROLL TAXES		CM000043	\$0.00	\$0.00	\$337.96 ✓	(\$648.36)
07/18/2022		7/15/22 IRS PAYROLL TAXES		CM000043	\$0.00	\$0.00	\$1,454.72 ✓	(\$2,103.08)
07/25/2022		7/22/22 BIWEEKLY DD FEES		CM000074	\$0.00	\$0.00	\$12.00 ✓	(\$2,115.08)
		Ending Balance			\$0.00	\$0.00	\$2,115.08	(\$2,115.08)
		SAL & BENS Totals As of 7/1/2022			\$0.00	\$0.00	\$0.00	\$0.00
		Current Period			\$0.00	\$0.00	\$7,820.07	(\$7,820.07)
		Ending Balance			\$0.00	\$0.00	\$7,820.07	(\$7,820.07)
07/01/2022	*****	ACACCOUNT : 30-01200			\$0.00	\$0.00	\$0.00	\$0.00
		COMMUNICATIONS						
07/15/2022		FRONTIERCITIZENS COMM CO	01175913	CL825536	\$0.00	\$0.00	\$530.61 ✓	(\$530.61)
		530-825-3258 6/25-7/24/22						
07/15/2022		DIGITAL DEPLOYMENT, INC	01175918	CL825541	\$0.00	\$0.00	\$75.00 ✓	(\$605.61)
		8525D18B-0017 4/1-5/1/22 MMBR						
07/15/2022		SACRAMENTO VALLEY LMTD PARTNER	01175920	CL825543	\$0.00	\$0.00	\$877.27 ✓	(\$1,482.88)
		9908650960 5/12-6/11/22						
07/28/2022		UMPQUA BANK	01176333	CL826229	\$0.00	\$0.00	\$3.95 ✓	(\$1,486.83)
		FREE CONF CALL 6/9/22 #2477						
07/28/2022		UMPQUA BANK	01176333	CL826229	\$0.00	\$0.00	\$110.00 ✓	(\$1,596.83)
		STARLINK 6/27/22 #2477						
		Ending Balance			\$0.00	\$0.00	\$1,596.83	(\$1,596.83)

GLD - 853
 FD: 227 SPALDING CSD - SEWER FUND
 B/U: 2270 SPALDING CSD - SEWER
 C/C: NONE

County of Lassen
Auditor Controller
Appropriation Ledger
 From 7/1/2022 to 7/31/2022

Date	Program	Description	Warrant	Document	Appropriations	Encumbrances	Expenditures	Unencumbered
07/01/2022	*****	ACCOUNT : 30-01701			\$0.00	\$0.00	\$0.00	\$0.00
		MAINTENANCE-COUNTY VEHICLES						
07/15/2022		ED STAUB & SONS PETROLEUM, INC	01175912	CL825533	\$0.00	\$0.00	\$1,192.84 ✓	(\$1,192.84) ✓
		7635699 6/3/22						
07/15/2022		ED STAUB & SONS PETROLEUM, INC	01175912	CL825533	\$0.00	\$0.00	\$1,359.71 ✓	(\$2,552.55) ✓
		7635704 6/3/22						
		Ending Balance					\$2,552.55	(\$2,552.55)
07/01/2022	*****	ACCOUNT : 30-01800			\$0.00	\$0.00	\$0.00	\$0.00
		MAINT-BUILDINGS & IMPROVEMENTS						
07/15/2022		LIFESTYLE SUSANVILLE, LLC	01175919	CL825542	\$0.00	\$0.00	\$17.57 ✓	(\$17.57)
		505375 6/16/22						
07/28/2022		UMPOUA BANK	01176333	CL826229	\$0.00	\$0.00	\$35.47 ✓	(\$53.04)
		AMAZON 6/16/22 #2477						
07/28/2022		UMPOUA BANK	01176333	CL826229	\$0.00	\$0.00	\$76.72 ✓	(\$129.76)
		AMAZON MKRT 6/2/22 #2477						
		Ending Balance					\$129.76	(\$129.76)
07/01/2022	*****	ACCOUNT : 30-02200			\$0.00	\$0.00	\$0.00	\$0.00
		OFFICE EXPENSE						
07/28/2022		RONALD D REBELL	01176328	CL826222	\$0.00	\$0.00	\$139.27 ✓	(\$139.27)
		SV004174 7/4/22						
07/28/2022		UMPOUA BANK	01176333	CL826229	\$0.00	\$0.00	\$11.03	(\$150.30)
		AMAZON.COM 6/2/22 #2477						
07/28/2022		UMPOUA BANK	01176333	CL826229	\$0.00	\$0.00	\$37.44 ✓	(\$187.74)
		FINANCE CHRG 6/30/22 #1374						
07/28/2022		UMPOUA BANK	01176333	CL826229	\$0.00	\$0.00	\$33.98 ✓	(\$221.72)
		ADOBE ACRO 6/4/22 #2477						
07/28/2022		UMPOUA BANK	01176333	CL826229	\$0.00	\$0.00	\$10.45	(\$232.17)
		AMAZON.COM 6/3/22 #2477						
07/28/2022		UMPOUA BANK	01176333	CL826229	\$0.00	\$0.00	\$16.08 ✓	(\$248.25)
		AMAZON PRIME 6/10/22 #2477						
07/28/2022		UMPOUA BANK	01176333	CL826229	\$0.00	\$0.00	\$35.00 ✓	(\$283.25)
		LATE FEE 6/30/22 #1374						
		Ending Balance					\$283.25	(\$283.25)
07/01/2022	*****	ACCOUNT : 30-02201			\$0.00	\$0.00	\$0.00	\$0.00
		POSTAGE						

GLD - 853

FD: 227 SPALDING CSD - SEWER FUND

B/U: 2270 SPALDING CSD - SEWER

C/C: NONE

County of Lassen Auditor Controller Appropriation Ledger From 7/1/2022 to 7/31/2022

Date	Program	Description	Warrant	Document	Appropriations	Encumbrances	Expenditures	Unencumbered
07/28/2022		UMPQUA BANK	01176333	CL826229	\$0.00	\$0.00	\$236.99 ✓	(\$236.99)
		USPS 6/22/22 #24.77						
07/28/2022		UMPQUA BANK	01176333	CL826229	\$0.00	\$0.00	\$9.25 ✓	(\$246.24)
		USPS.COM 6/23/22 #2477						
07/01/2022	*****	ACCOUNT : 30-02300			\$0.00	\$0.00	\$246.24	(\$246.24)
		PROFESSIONAL & SPECIALIZED SV			\$0.00	\$0.00	\$0.00	\$0.00
07/15/2022		MARY CHEEK	01175911	CL825532	\$0.00	\$0.00	\$300.00 ✓	(\$300.00)
		6857 6/30/22 PAYROLL						
07/15/2022		REPCOTECH LLC	01175917	CL825540	\$0.00	\$0.00	\$80.00 ✓	(\$380.00)
		2125 6/24/22						
07/28/2022		MARTIN SECURITY SYSTEMS, INC	01176329	CL826223	\$0.00	\$0.00	\$99.00 ✓	(\$479.00)
		42958 6/30/22						
07/28/2022		STRADLING YOCCA CALRSON & RAUTH	01176330	CL826224	\$0.00	\$0.00	\$630.00 ✓	(\$1,109.00)
		388133 7/13/22						
07/28/2022		STRADLING YOCCA CALRSON & RAUTH	01176330	CL826224	\$0.00	\$0.00	\$124.00 ✓	(\$1,233.00)
		387026 5/31/22						
07/28/2022		STRADLING YOCCA CALRSON & RAUTH	01176330	CL826224	\$0.00	\$0.00	\$2,772.00 ✓	(\$4,005.00)
		387025 5/31/22						
07/28/2022		STRADLING YOCCA CALRSON & RAUTH	01176330	CL826224	\$0.00	\$0.00	\$975.00 ✓	(\$4,980.00)
		387960 6/30/22						
07/01/2022	*****	ACCOUNT : 30-02400			\$0.00	\$0.00	\$4,980.00	(\$4,980.00)
		PUBLICATIONS AND LEGAL NOTICES			\$0.00	\$0.00	\$0.00	\$0.00
07/15/2022		MODOC COUNTY RECORD	01175916	CL825539	\$0.00	\$0.00	\$54.00 ✓	(\$54.00)
		72893 6/8/22 LEGAL NOTICE						
07/01/2022	*****	ACCOUNT : 30-02500			\$0.00	\$0.00	\$54.00	(\$54.00)
		RENTS AND LEASES - EQUIPMENT			\$0.00	\$0.00	\$0.00	\$0.00
07/28/2022		TIAA COMMERCIAL FINANCE, INC	01176332	CL826228	\$0.00	\$0.00	\$160.88 ✓	(\$160.88)
		9019807 7/6/22 #42059206						
07/01/2022	*****	ACCOUNT : 30-03000			\$0.00	\$0.00	\$160.88	(\$160.88)
		UTILITIES			\$0.00	\$0.00	\$0.00	\$0.00
07/15/2022		ED STAUB & SONS PETROLEUM, INC	01175912	CL825534	\$0.00	\$0.00	\$28.16 ✓	(\$28.16)
		7770336 6/21/22 PROPANE						

GLD - 853

FD: 227 SPALDING CSD - SEWER FUND

B/U: 2270 SPALDING CSD - SEWER

C/C: NONE

**County of Lassen
Auditor Controller
Appropriation Ledger**

From 7/1/2022 to 7/31/2022

Date	Program	Description	Warrant	Document	Appropriations	Encumbrances	Expenditures	Unencumbered
07/15/2022	LMUD	138529 5/20-6/20/22 ELECTRIC	01175915	CL825538	\$0.00	\$0.00	\$96.01 ✓	(\$124.17)
07/15/2022	LMUD	434362 5/20-6/20/22 ELECTRIC	01175915	CL825538	\$0.00	\$0.00	\$30.00 ✓	(\$154.17)
07/15/2022	LMUD	138490 5/20-6/20/22 ELECTRIC	01175915	CL825538	\$0.00	\$0.00	\$90.11 ✓	(\$244.28)
07/15/2022	LMUD	138532 5/20-6/20/22 ELECTRIC	01175915	CL825538	\$0.00	\$0.00	\$106.26 ✓	(\$350.54)
07/15/2022	LMUD	387675 5/20-6/20/22 ELECTRIC	01175915	CL825538	\$0.00	\$0.00	\$30.08 ✓	(\$380.62)
07/15/2022	LMUD	138507 5/20-6/20/22 ELECTRIC	01175915	CL825538	\$0.00	\$0.00	\$164.96 ✓	(\$545.58)
07/15/2022	LMUD	138510 5/20-6/20/22 ELECTRIC	01175915	CL825538	\$0.00	\$0.00	\$101.75 ✓	(\$647.33)
SERVICES AND SUP Totals As of 7/1/2022								
		Ending Balance			\$0.00	\$0.00	\$647.33	(\$647.33)
		Current Period			\$0.00	\$0.00	\$0.00	\$0.00
		Cost Center Totals As of 7/1/2022			\$0.00	\$0.00	\$10,650.84	(\$10,650.84)
		Ending Balance			\$0.00	\$0.00	\$0.00	\$0.00
		Current Period			\$0.00	\$0.00	\$18,470.91	(\$18,470.91)
		Budget Unit Totals As of 7/1/2022			\$0.00	\$0.00	\$18,470.91	(\$18,470.91)
		Ending Balance			\$0.00	\$0.00	\$0.00	\$0.00
		Current Period			\$0.00	\$0.00	\$18,470.91	(\$18,470.91)
		Fund Totals As of 7/1/2022			\$0.00	\$0.00	\$0.00	\$0.00
		Ending Balance			\$0.00	\$0.00	\$18,470.91	(\$18,470.91)
		Current Period			\$0.00	\$0.00	\$0.00	\$0.00
		Overall Totals As of 7/1/2022			\$0.00	\$0.00	\$0.00	\$0.00
		Ending Balance			\$0.00	\$0.00	\$18,470.91	(\$18,470.91)
		Current Period			\$0.00	\$0.00	\$0.00	\$0.00

NEW BUSINESS

LARRY BAIN, CPA

AN ACCOUNTING CORPORATION

2148 Frascati Drive, El Dorado Hills, CA 95762 / (916)601-8894

lbain@sbcglobal.net

June 29, 2022

To: Board of Directors
Spalding Community Services District
502-907 Mahogany Way
Susanville, CA 96130

We are pleased to confirm our understanding of the services we are to provide Spalding Community Services District for the fiscal year ended June 30, 2022.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, the business-type activities, the fiduciary fund activities, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements of Spalding Community Services District as of and for the fiscal year ended June 30, 2022. Accounting standards generally accepted in the United States of America (GAAS) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement Spalding Community Services District's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to Spalding Community Services District's RSI in accordance with GAAS. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by U.S. generally accepted accounting principles (GAAP) and will be subjected to certain limited procedures, but will not be audited:

1) Budget to Actual Schedule

The objectives of our audit are to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; issue an auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.

Auditor's Responsibilities for the Audit of the Financial Statements

We will conduct our audit in accordance with GAAS and will include tests of your accounting records and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected customers, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

We may, from time to time and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

Audit Procedures—Internal Control

We will obtain an understanding of the government and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Spalding Community Services District's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

Other Services

We will also assist in preparing the financial statements of Spalding Community Services District in conformity with accounting principles generally accepted in the United States of America based on information provided by you. Furthermore we will assist with the preparation of the June 30, 2022 State Controller Financial Transaction Report.

We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Responsibilities of Management for the Financial Statements

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, and maintaining internal controls relevant to the preparation and fair presentation of financial

statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with accounting principles generally accepted in the United States of America.

Management is responsible for making drafts of financial statements, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws and regulations.

You are responsible for the preparation of the supplementary information in conformity with accounting principles generally accepted in the United States of America. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon OR make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

You agree to assume all management responsibilities for the financial statement preparation services and any other nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

The audit documentation for this engagement is the property of Larry Bain, CPA, An Accounting Corporation and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the State Controller's Office or its designee. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Larry Bain, CPA personnel. Furthermore, upon request, we may provide copies of selected audit documentation to State Controller's Office or its designee. The State Controller or its designee may intend or decide to distribute the copies or information contained therein to others, including other governmental agencies.

Larry Bain, CPA is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it. We expect to begin our audit on February 22, 2023, and to issue our reports no later than April 2023.

Our fee for services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, including expenses, will not exceed \$8,500 for each fiscal year under audit. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 45 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

Reporting

We will issue a written report upon completion of our audit of Spalding Community Services District's financial statements. Our report will be addressed to management and those charged with governance of Spalding Community Services District. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or withdraw from this engagement.

We appreciate the opportunity to be of service to Spalding Community Services District and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the attached copy and return it to us.

Very truly yours,

Larry Bain, CPA
An Accounting Corporation

RESPONSE:

This letter correctly sets forth the understanding of Spalding Community Services District.

Governance signature: _____

Title: _____

Date: _____