

**SPALDING COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING
July 19, 2019**

APPROVED BY DIRECTORS:

MEETING PLACE: EAGLE LAKE COMMUNITY CENTER, SPALDING.

BOARD MEMBERS/STAFF PRESENT: TED THOMAS, VICE-CHAIRPERSON, LARRY DOSS, ED LAWSON, DARREN READ
ABSENT: MIKE ARNOLD

MEETING CALLED TO ORDER BY Ted Thomas at 3:00 PM
PLEDGE OF ALLEGIANCE

CORRECTIONS AND/OR CHANGES TO THE AGENDA

Moved the clean-up committee update to Public Comment.

CONSENT AGENDA

2.01 Approval of Minutes for Board of Directors Meeting June 21, 2019

Motion: Approve Minutes for Board of Directors Meeting June 21, 2019

First: Darren Read

Second: Larry Doss

Ayes: 4

2.02 Approval of Paid District Expenditures for the Months of June and July

Motion: Approve District expenditures for the end of June and the first half of July 2019.

First: Larry Doss

Second: Ed Lawson

Ayes: 4

\$58,944 reflects FEMA grant received for road improvements. It was placed in fire because in the grant it states that road improvement is necessary to aid First Responders and emergency vehicles.

REGULAR AGENDA

3.01 No items were removed from the consent agenda.

3.02 Fire Chief Report

Cliff Spediacci reported they had 8 calls in June and 3 calls in so far in July. The old fire truck has been stripped down and is going up for sale. CalFire is here cleaning at \$200 a day for a total of 8 days. Burn piles will be burned after fire restriction is lifted in the fall. The district is looking at providing 4 dumpsters from Fire Wise Council free of charge to get rid of the pile that is currently there so residents can continue cleaning their properties this summer. There was discussion on the involvement of EPA compliance and dumpsters vs. burning. Gary Davis is working with the Fire Wise Council to try to obtain a grant to help cover the costs of cleaning up fire fuel here in the community. The District can put a lean on properties of owners who have not cleaned, and the district has come in and cleaned for them.

3.03 Board Member/ Committee Reports / Board Member Comments

* **Fueling System** - Ted Thomas reported that the contractor will be here to put in the electrical and do some trenching on July 31st.

* **FEMA Road Repair Funds** –Ted Thomas reported that bids for road repairs will be opened on July 31st and asked for volunteers to spread and compact the gravel. There will be some money for reimbursement for compaction and some equipment. Stockpiles of materials will be set up throughout the district.

* **Sewer Pond Grant** – Mike Arnold reported via Ted Thomas that 80% of the paperwork for the grant is completed. The application is still in the hands of the grant people. This also includes the weather station. There will be a meeting on July 23rd at 10:00 am to get things hooked up. Fee study should be complete in the next 30-40 days.

* **Fee Study** – Mark Adam of NorthStar Engineering is conducting a fee study on the sewer project. He is compiling budget data from past years to project future numbers. He spoke to Mary Cheek, the District Accountant, and will need more information before signing off on these projections. A recommendation should be available within 30-60 days.

3.04 **General Manager Update** – Can't seem to get qualified personnel on a part time basis. The board is still actively looking by word of mouth because placing ads is not cost effective for what the district is looking for.

3.05 **Spalding Community Services District Policy Updates**

One district policy and two new policies have been updated and added to reflect current Federal Grant requirements.

* **Policy Number 3150 – Purchasing**

Change to 3150 is the inclusion of 3150.4: Vehicles and other items regardless of the the dollar amount can be purchased off current State, Federal, or Local purchasing contracts, or by using General Services Administration (GSA); Group Purchasing Agreements, Group Purchasing Organization or similar program purchasing contracts, without going out to bid or receiving additional quotes. Copies of contracts or supporting documentation must be provided.

* **Policy 3151 Expenditure of Federal Funds** – New policy required to access federal funds

* **Policy 2331 Compensation for the Fire Department** – New policy has been added in an effort to assist with recruitment and retention of volunteer firefighters within the community. There was discussion on the reimbursement amount for volunteers.

Motion: Approve District Policies 3150, 3151, and 2331

First: Ed Lawson

Second: Ted Thomas

Ayes: 4

PUBLIC COMMENT

* Maddy Kohler is working with a group to supply fixed high-speed wireless internet to this area. She supplied information to the board and there was discussion on cost.

* Gary Davis asked the board to start the process to mandate the properties owners to clean their properties with notices sent out in August. He asked that it be placed on the agenda in August. There was discussion on getting CalFire to do inspections so Lassen County will get involved.

Regular Meeting adjourned at 4:10 p.m.

BOARD OF DIRECTORS CLOSED SESSION

Board met in closed session to discuss public employee appointment of a Wastewater Manager. Open meeting called to order at 4:40 p.m. Ted Thomas reported out that the Board approved the contract for the Wastewater Manager upon receiving the final contract.

ADJOURNED

Motion: To adjourn the meeting at 4:43 p.m.

First: Ted Thomas

Second: Darren Read

Ayes: 4

Next regular meeting scheduled for August 16, 2019 at 3:00pm

Respectfully submitted by: Sharon Moats