



# SPALDING COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS

## REGULAR MEETING AGENDA JANUARY 18, 2019 3:00 PM

**MEMBERS OF THE BOARD**  
MIKE ARNOLD, BOARD CHAIR  
TED THOMAS, BOARD VICE CHAIR  
LARRY DOSS, DIRECTOR  
ED LAWSON, DIRECTOR  
DARREN READ, DIRECTOR

MEETING LOCATION  
EAGLE LAKE COMMUNITY CENTER  
502-907 MAHOGANY WAY, SUSANVILLE, CA 96130  
78 PINE OAKS RD, OROVILLE, CA 95966 (TELEPHONIC LOCATION)  
7206 N MENLO AVE., FRESNO CA 93723(TELEPHONIC LOCATION)  
**WELCOME TO THE SCSD BOARD MEETING – PLEASE SIGN IN**

### 1. CALL TO ORDER

Pledge of allegiance

#### A. BOARD OF DIRECTORS ORGANIZATION FOR 2019

Election of Board Chair

Election of Board Vice Chair

### 2. CORRECTIONS AND/OR CHANGES TO THE AGENDA

### 3. CONSENT AGENDA

3.01 Approval of Minutes for Board of Directors Meeting – Submitted for approval are the minutes from the November 16, 2018 Board of Directors meeting.

Action requested – APPROVE BOARD MINUTES FOR NOVEMBER 16, 2018, AND AUTHORIZE THE BOARD MEMBERS PRESENT AT THE NOVEMBER 16 MEETING TO SIGN (Admin)

3.02 Approval of Paid District Expenditures for the Month of November, December and January – Submitted for approval are the Districts expenditures for the end of November and December 2018, and the first half of January 2019.

Action Requested -APPROVE DISTRICT EXPENDITURES AND AUTHORIZE THE BOARD MEMBERS TO SIGN (Admin)

### 4. REGULAR AGENDA

4.01 Any items removed from the consent agenda for Board consideration and action

4.02 Fire Chiefs report to the Board

- 4.03 Board member / Committee Reports / Board Member Comments  
(Pursuant to California State law, the Board is prohibited from taking action on any item not listed on the agenda)
- 4.04 General Managers update; current issues, District Budget, etc.
- 4.05 Resolution to Accept a Proposal for the Districts Sewer Rate Study – Six proposals were submitted in response to the Districts RFP for a Sewer Rate Study, these were reduced to 3 proposals to present to the Board for consideration by the Selection Committee (Selection Committee consisting of Board Chair and Vice Chair). The completed study would recommend the Districts future sewer rates for the community as well as meet the Proposition 218 requirements to implement new sewer rates.

Action requested – ACCEPT PROPOSAL, ADOPT RESOLUTION AND AUTHORIZE THE CHAIR TO SIGN A CONTRACT WITH THE SELECTED VENDOR. (Sewer)

- 4.06 Approval for the purchase of a new Utility Pickup – The Fire Department recommends approval to purchase a new 2019, Ford F250, Crew Cab Utility Pickup. The new utility pickup will be purchased off the State of California vehicle contract. The new utility pickup would replace the current utility pickup, and the current utility pickup would be auctioned off with the revenue returning to the Fire Department account. The new utility pickup would be funded using General Purpose Revenue from renting the Districts fire apparatus to the State of California during fire season. The replacement of the current utility pickup is identified in the Board approved Fire Department Capital Equipment and Facility Improvement Plan. There will be two costs associated with the replacement of the current utility pickup. The cost of the new utility pickup is \$38,763.75. The cost to outfit (code 3 lights, radio installation, etc.) the new utility pickup is not to exceed \$12,000.

Action requested – 1) APPROVE CAPITAL ASSET PURCHASE; and 2) APPROVE BUDGET ADJUSTMENT (Fire)

- 4.07 Discussion of Delinquent O & M collection process – By resolution these fees are submitted to the county for addition to Property Tax Bills. Billing to these owners has not continued.

Action requested – DISCUSS AND PROVIDE DIRECTION (Sewer)

- 4.08 Discussion about the Fuel System in the District Yard – Continued discussion from the October 19 Board Meeting. Review the status of the proposed new fueling system and discuss other options for obtaining fuel locally.

Action requested – DISCUSS, PROVIDE DIRECTION AND/OR APPROVE CHANGES TO THE PROPOSED FUEL SYSTEM (Sewer/Fire)

4.09 Update on FEMA Funds for District Road Repairs

4.10 Update on Sewer Pond Grant Funds

4.11 Update on SCADA Project

**5. PUBLIC HEARING AND TIMED ITEMS**

NONE

**6. PUBLIC COMMENT**

Comments to the Board on issues and items not listed on the agenda. Presentations will be limited to five minutes.

(Pursuant to California State law, the Board is prohibited from taking action on any item not listed on the agenda)

**7. BOARD OF DIRECTORS CLOSED SESSION**

7.01 Employment, Appointment, Recruitment, Performance Evaluations, Including Goals, Pursuant to Government Code Section 54957 - Discuss District employee compensation and General Manager Recruitment

**8. ADJOURNED**

## Information and Procedures Concerning the Agenda and Board of Directors Meetings

### Meeting Information:

Meetings are generally held the third Friday of each month. Meetings start at 3:00 p.m. and are held in the Eagle Lake Community Center, 502-907 Mahogany Way, Susanville. At the end of each year the Board adopts a meeting schedule for the upcoming year. Meeting dates can be changed as a result of holidays or other events so please check the meeting calendar to be certain. Copies of the adopted meeting calendar for the year are available in the District Office or on the Districts website.

### Agenda Information:

The agenda for every meeting of the Board is posted in front of the District Office at least 72 hours before each meeting (24 hours before a special meeting), and is also available on the Districts website. A copy of the agenda and supporting materials provided to the Board of Directors members to explain each agenda item (excluding documents that are not a public record within the meaning of the Public Records Act) are available for your review at the District Office (please do not remove items from these files), and on the District website. Copies of supporting materials can be made for you at a charge to cover costs.

### Agenda Format and Meeting Order:

The agenda is usually organized into the following areas and meetings generally proceed in the following order:

3. Consent Agenda: these are items that are considered routine and are handled by one motion and vote of the Board. If you wish to discuss any item on the Consent Agenda you can either fill out a speaker card (located in the back of the board room) and give it to the Clerk of the Board (sitting to the left of the Board) or, when the Chair asks if there is anything anyone would like to remove from the Consent Agenda, stand and approach the podium and request the item be removed. The removed items are discussed at the beginning of the Regular Agenda in 4.01.
4. Regular Agenda: this is where presentations to the Board and items that require full discussion are heard. Items removed from the Consent Agenda are discussed under this section in 4.01.
5. Public Hearing and Timed Items: this is where items that are required by law to be heard as a public hearing are set. This is the section where appeals before the Board are usually discussed. Hearings may start after the time listed, but will never start before the time listed.
6. Public Comment: this is the area of the agenda where members of the audience may address the Board on any matter not listed on the agenda. The Board, by law, cannot take action on any matter not listed on the agenda, but may respond to statements or questions and provide staff direction.
7. Closed Session: the Board is authorized, by law, to meet in a closed session in certain circumstances. This area of the agenda identifies those items that will be discussed during the closed session.

### Public Participation:

It is the policy of the Board of Directors, and a requirement of the California Open Meetings Law, to allow members of the public the opportunity to comment on all matters before the Board. Public participation is limited to matters within the subject matter jurisdiction of the Board pursuant to Government Code Section 54954.3. The Board has adopted policy and procedures to facilitate the meeting process and conduct.

The Board of Directors is committed to making its proceedings accessible to all citizens. Individuals with special needs should call the District Office at 530.825.3258, Tuesday through Friday, 9:30 a.m. to 3:30 p.m. to request disability-related modifications/accommodations or to request materials in alternate formats. All requests for special accommodations and/or alternative format documents must be made 48 hours prior to the meeting.